



**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Meeting Date:** Thursday, October 26, 2023  
**Meeting Time:** 5:00 PM  
**Location:** 21021 E. Homestead Drive, Red Rock, AZ 85145

**RECORDING ON**

**1. CALL TO ORDER**

Chairman Castaneda called the meeting to order at 5:00 PM.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**3. ROLL CALL AND CONFIRMATION OF A QUORUM**

***Board Members in Attendance***

Chairman Castaneda  
 Director Neilson  
 Clerk Bren

***Staff in Attendance***

Chief Delfs  
 Assistant Chief Klein  
 Lorrie Palmquist

***Others In Attendance***

Counsel Wencker, phone  
 Battalion Chief Tharp  
 Captain Gillmore

***Absent/Excused***

Vice-Chairman Armendarez  
 Director Goss

**4. RECOGNITION OF PERSONNEL** None.

**5. CALL TO THE PUBLIC** None

**6. ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE**

AFDA Winter Conference, January 10-12, 2024, Laughlin, NV

**7. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF THE MINUTES FROM THE REGULAR MEETING HELD ON SEPTEMBER 28, 2023.**

Clerk Bren motioned to adopt the *Minutes* from the regular Board meeting held September 28, 2023. Director Neilson seconded. ***Motion carried unanimously, 3:0.***

**8. CHIEF'S REPORT**

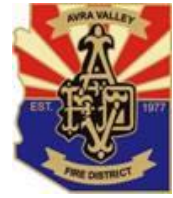
The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

The Chief highlighted the following items from his report:

- With a Captain and Chief rotation, the District will be teaching classes in-house, including instructor and leadership training.
- The District received notice that our new ambulance will arrive sooner than expected.
- The new well at ST 191 has been completed.



**AVRA VALLEY FIRE DISTRICT**  
 15790 W Silverbell Road  
 Marana, AZ 85653  
 Phone: 520-682-3255 Fax: 520-682-5458  
 www.avfire.org



**9. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE SEPTEMBER 2023 FINANCIAL REPORTS AND AUTHORIZE THE CHAIRMAN AND CLERK TO SIGN THE CERTIFICATE OF REVIEW.**

Director Neilson motioned to approve the September 2023 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Clerk Bren seconded. ***Motion carried unanimously, 3:0.***

**10. REPORTS OF BOARD MEMBERS AND STAFF**

The Chief reported that our website migration is well under way, with an expected roll out date of November 8.

Chief Tharp reported that the Avra Valley Firefighters held a charity event last weekend at Top Golf, with 96 attendees. The Union was able to recognize several retired firefighters from the District. The Union will be hosting trunk or treat events as Red Rock Elementary and Roadrunner Elementary.

**11. FUTURE AGENDA ITEMS**

Mutual Aid Compact  
 January and February Meeting Dates

**12. DATE OF NEXT BOARD MEETING**

The Date of the next meeting will be November 21, 2023.

**13. ADJOURNMENT**

Director Neilson motioned to adjourn the meeting. Clerk Bren seconded. ***Motion carried unanimously, 3:0.*** Meeting adjourned at 5:18 PM.

RECORDING OFF

*Luis Castaneda*

**11-21-23**

**SIGNED**

**DATE**

**BOARD MEMBERS**

**LUIS CASTANEDA, JR. THOMAS ARMENDAREZ CODY BREN ERIC NEILSON MICHELLE STARK-GOSS**

In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).