



AVRA VALLEY FIRE DISTRICT
 15790 W Silverbell Road
 Marana, AZ 85653
 Phone: 520-682-3255 Fax: 520-682-5458
 www.avfire.org



MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS

Meeting Date: Thursday, May 25, 2023
Meeting Time: 5:00 PM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

RECORDING ON

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
- 3. ROLL CALL AND CONFIRMATION OF A QUORUM**

Board members in Attendance	Staff Members in Attendance	Others in Attendance
Chairman Castaneda	Chief Delfs	Counsel Wencker, by phone
Vice-Chairman Armendarez	Assistant Chief Klein	55 family members/guests
Clerk Bren	Lorrie Palmquist	
Director Neilson		

Absent/Excused
 Director Goss

4. RECOGNITION OF PERSONNEL

Battalion Chiefs	Captains	10 YR Service
Patrick Calhoun	Randal Johnson, Paramedic	Lorrie Palmquist
Michael Tharp	Kaitlyn Klein, Paramedic	
Lyle Kennedy	Richard Roscoe, Paramedic	
	Ricky Gillmore, Firefighter	

Chief Delfs welcomed the guests and expressed congratulations to all those being promoted this evening. He proudly announced that the District is promoting leaders to positions of real authority and encouraged the promotees to respect others, seek the trust of others, and remember to share credit where credit is due. He opined that appearance, attitude and composure are excellent qualities of a leader, and cautioned the promotes to be firm, fair and friendly. The Chief expressed congratulations to all. Chairman Castaneda also expressed congratulations and offered thanks to all the families for their steadfast support and sacrifice.

- 5. CALL TO THE PUBLIC** NONE
- 6. ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE**
 AFDA Summer Conference July 9-13, Renaissance Phoenix-Glendale

7. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MINUTES FROM THE REGULAR MEETING HELD APRIL 27, 2023.

Vice-Chairman Armendarez motioned to approve the Minutes from the regular meeting held April 27, 2023. Director Neilson seconded. *Motion carried unanimously, 4:0.*



8. CHIEF'S REPORT

The Fire Chief may update the Board on items of interest relating to but not limited to the following: fire suppression, EMS and wildland services, response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board member's packets or by email. The Board members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

The Chief's report was included in the packets. There were no questions from the Board members. Chairman Castaneda congratulated the Chief on recently assuming the role of Chairman of the Pima County Fire Chiefs Association

9. REVIEW, DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2023-01 APPROVING AND AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT WITH THE NORTHWEST FIRE DISTRICT FOR DISPATCH SERVICES.

Chief Delfs briefly explained that the City of Tucson allocates costs equally to the group of districts dispatched by the City. The allocation is based upon call volume. Clerk Bren motioned to adopt Resolution 2023-1 approving and authorizing the execution of an amendment to the Intergovernmental Agreement with the Northwest Fire District for dispatch services. Vice-Chairman Armendarez seconded. *Motion carried unanimously, 4:0*

10. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE APRIL 2023 FINANCIAL REPORTS AND AUTHORIZE THE CHAIRMAN AND CLERK TO SIGN THE CERTIFICATE OF REVIEW.

Clerk Bren motioned to approve the April 2023 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Neilson seconded. *Motion carried unanimously, 4:0.*

11. REVIEW, DISCUSSION AND POSSIBLE ACTION TO ADOPT THE PRELIMINARY FY24 BUDGET

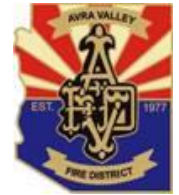
Although a copy was contained in the Board packets, a copy of the budget with notes was provided at the meeting. Chief Delfs briefly reviewed the written notes which accompanied the budget. There were no further questions. Clerk Bren motioned to adopt the *Preliminary FY24 Budget*. Vice-Chairman Armendarez seconded. *Motion carried unanimously, 4:0.*

12. REPORTS OF BOARD MEMBERS AND STAFF

Chief Delfs will be absent for the June Board meeting. Director Neilson will be absent for both the June and July Board meetings. Directors Castaneda, Armendarez and Neilson plan on attending the AFDA Conference in July.



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13. FUTURE AGENDA ITEMS

The Board may not discuss or take any action on topics presented for future agendas.

- June Public Hearing
- June adopt Final Fy24 Budget

14. DATE OF NEXT BOARD MEETING

The date of the next Board meeting will be June 22, 2023.

15. ADJOURNMENT

Vice-Chairman Armendarez motioned to adjourn the meeting. Director Neilson seconded.

Motion carried unanimously, 4:0. Meeting adjourned at 5:55 PM.

RECORDING OFF

Cody Bren

6-22-23

SIGNED

DATE

BOARD MEMBERS

LUIS CASTANEDA, JR. THOMAS ARMENDAREZ CODY BREN ERIC NEILSON MICHELLE STARK-GOSS

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