



**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Meeting Date:** Thursday, November 17, 2022

**Meeting Time:** 5:00 PM

**Location:** 21021 E. Homestead Drive, Red Rock, AZ 85145

**RECORDING ON**

**1. CALL TO ORDER**

Chairman Castaneda called the meeting to order at 5:02 PM.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**3. ROLL CALL AND CONFIRMATION OF A QUORUM**

**Board Members in Attendance**

Chairman Castaneda

Clerk Neilson

Director Armendarez

Director Bren

Director Goss

**Staff Members in Attendance**

Chief Delfs

Lorrie Palmquist

**Others in Attendance**

Counsel Wencker, by phone

**Absent/Excused**

Assistant Chief Klein

**4. RECOGNITION OF PERSONNEL**

Presentation of Award to former Board member, Sara Bauer

**5. CALL TO THE PUBLIC NONE**

**6. ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE**

Please let Lorrie know if you would like to register for the AFDA online training. Other events coming up in the near future:

Dec 2, 2022 Statutory Compliance Training, Phoenix

AFDA 2023 Winter Conference January 11-13, 2023, Laughlin, NV

**7. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING ITEMS FOR CONSENT:**

***Minutes from the regular meeting held October 27, 2022***

Director Armendarez motioned to approve the Consent Agenda. Clerk Neilson seconded.

***Motion carried unanimously, 5:0.***

**8. REVIEW, DISCUSSION AND POSSIBLE ACTION TO ELECT OFFICERS OF THE AVRA VALLEY FIRE BOARD OF DIRECTORS**

Director Neilson nominated Mr. Castaneda for Chairman. Director Armendarez seconded. Mr. Castaneda accepted the nomination. There were no other nominations. ***Motion carried unanimously, 5:0.*** Luis Castaneda was appointed to the Chairman position by acclamation



Director Neilson nominated Director Armendarez for Vice-Chairman. Director Goss seconded. Director Armendarez accepted the nomination. There were no other nominations. ***Motion carried unanimously, 5:0.*** Thomas Armendarez was appointed to the Vice-Chairman position by acclamation.

Director Armendarez nominated Mr. Neilson for the Clerk position. Mr. Neilson declined. Director Goss nominated Director Bren for the Clerk position. Director Armendarez seconded. Director Bren accepted the nomination. There were no other nominations. ***Motion carried unanimously, 5:0.*** Cody Bren was appointed to the Clerk position by acclamation

**9. CHIEF’S REPORT**

The Fire Chief may update the Board on items of interest relating to but not limited to the following: fire suppression, EMS and wildland services, response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board member's packets or by email. The Board members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

The Chief highlighted the following items from his report:

- At the December meeting, the Board will be asked to review a 5.5% pay raise for personnel.
- Also at the December meeting, the Board will be asked to review the recommended creation of Battalion Chief positions. General discussion ensued regarding the duties of this position, the benefits to the District, and general hiring possibilities for the District.

**10. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE OCTOBER 2022 FINANCIAL REPORTS AND AUTHORIZE THE CHAIRMAN AND CLERK TO SIGN THE CERTIFICATE OF REVIEW.**

Vice-Chairman Armendarez motioned to approve the October 2022 financial reports and authorize the Chairman and Clerk to sign the Certificate of Review. Director Neilson seconded. ***Motion carried unanimously, 5:0.***

**11. REPORTS OF BOARD MEMBERS AND STAFF**

Chairman Castaneda wished everyone a happy and safe thanksgiving!

**12. FUTURE AGENDA ITEMS NONE NOTED**

The Board may not discuss or take any action on topics presented for future agendas.

**13. DATE OF NEXT BOARD MEETING**

The date of the next Board meeting will be December 20, 2022, at 5:00 PM.

**14. ADJOURNMENT**

Vice-Chairman Armendarez motioned to adjourn the meeting. Director Goss seconded. ***Motion carried unanimously, 5:0.*** Meeting adjourned at 5:34 PM.

**RECORDING OFF**

*Cody Bren*

**12-20-22**

**SIGNED**

**DATE**

**BOARD MEMBERS**

**LUIS CASTANEDA, JR. THOMAS ARMENDAREZ CODY BREN ERIC NEILSON MICHELLE STARK-GOSS**

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