

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS

Meeting Date: Thursday, March 26, 2026
Meeting Time: 4:30 PM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

Recording On.

1. CALL TO ORDER

Chairman Castaneda called the meeting to order at 4:36 PM.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

3. ROLL CALL AND CONFIRMATION OF A QUORUM

Board Members in Attendance

Chairman Castaneda
 Vice-Chairman Armendarez, by phone
 Clerk Bren, by phone
 Director Neilson
 Director Goss

Staff in Attendance

Chief Delfs
 Lorrie Palmquist
 Asst Chief Klein

Others in Attendance

Counsel Wencker, by phone
 Battalion Chief Calhoun

4. RECOGNITION OF PERSONNEL NONE

5. CALL TO THE PUBLIC NONE

6. ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE NONE

7. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING THE PRESENTATION OF THE FY25 FINAL AUDIT REPORT BY SAUNDERS, CO.

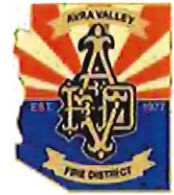
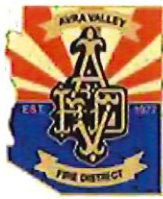
Mr. Saunders was present telephonically to formally present the FY25 Audit. He explained that an audit consists of looking at the books to determine their conformity with GAAP, and to issue an opinion thereon. In Arizona, the State legislature requires that the District adhere to not only generally accepted auditing standards (GAAS), but also generally accepted governmental auditing standards (GAGAS) which are required by the US Comptroller and which add additional reporting and compliance requirements. He issued the highest level of report that can be issued. Overall, the financial statements of the District present fairly in all material aspects the financial position of the District, and there were no material findings. Specifically:

- Page 7: The financial statements present fairly the respective financial position of the District.
- Page 79: No deficiencies in internal controls were identified, nor any instances of noncompliance.
- Page 79: The District complied with the State of Az fire district regulatory requirements.
- Page 81: The District did not overspend the budget. There were no issues of noncompliance.

Mr. Saunders further commented that everything was well-presented, well-documented and fully disclosed. The Chairman and Board members expressed thanks to the admin team. Director Goss motioned to accept the FY25 Audit Report. Director Neilson seconded.

Motion carried unanimously, 5:0.

8. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF THE MINUTES FROM THE REGULAR MEETING HELD ON FEBRUARY 26, 2026



Director Neilson motioned to adopt the Minutes from the Board meeting held on February 26, 2026. Director Goss seconded. *Motion carried unanimously, 5:0.*

9. CHIEF’S REPORT

The Fire Chief may update the Board on items of interest relating to but not limited to the following: fire suppression, EMS and wildland services, response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board member's packets or by email. The Board members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

Chief Delfs highlighted the following items from his report:

- Four individuals have been placed on a hiring list and three of those have agreed to go to paramedic school immediately upon hiring. The District will consult with legal counsel to revise the current education contract to include a three-year commitment beginning on the hire date.
- The Station 193 water storage tank project will not be completed until the end of April.
- The District will be incurring significant repair costs for two of our frontline engines

10. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE FEBRUARY 2026 FINANCIAL REPORTS AND AUTHORIZE THE CHAIRMAN AND CLERK TO SIGN THE CERTIFICATE OF REVIEW

Director Goss motioned to approve the February 2026 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Armendarez seconded. *Motion carried unanimously, 5:0.*

11. REPORTS OF BOARD MEMBERS AND STAFF

The Board members expressed thanks again to the admin team for the successful audit, commenting that it says a lot about our “tone at the top”.

12. FUTURE AGENDA ITEMS

The Board may not discuss or take any action on topics presented for future agendas.

- April – preview the FY27 Budget
- May - adopt the FY27 Preliminary Budget
- June – adopt the FINAL FY27 Budget

13. DATE OF NEXT BOARD MEETING

The date of the next Board meeting will be April 23, 2026.

Chief Delfs informed the Board that he will not be present for the April Board meeting.

14. ADJOURNMENT

Director Neilson motioned to adjourn the meeting. Director Goss seconded.

Motion carried unanimously, 5:0. Meeting adjourned at 5:04 PM. Recording Off.



 SIGNED

4-23-2026

 DATE

BOARD MEMBERS

LUIS CASTANEDA, JR. THOMAS ARMENDAREZ CODY BREN ERIC NEILSON MICHELLE STARK-GOSS

In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).