

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS

Meeting Date: Friday, July 24, 2020

Meeting Time: 8:00 AM

Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

RECORDING ON

1. CALL TO ORDER

Chairman Castaneda called the meeting to order at 8:04 AM.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

3. ROLL CALL AND CONFIRMATION OF A QUORUM

Board Members in Attendance

Chairman Castaneda
Vice-Chairman Bauer
Clerk Neilson
Director Haffner

Staff Members in Attendance

Chief Delfs
Assistant Chief Klein, by phone
Lorrie Palmquist, by phone

Others in Attendance

Counsel Wencker, by phone

Absent/Excused

Director Armendarez

4. RECOGNITION OF PERSONNEL NONE

5. CALL TO THE PUBLIC NONE

6. ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE

Chief Delfs announced that the District received a thank you note from a resident.

7. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING ITEMS FOR CONSENT:

Minutes from the Public Hearing and regular meeting June 26, 2020

Resolution 2020-05 declaring August as “Drowning Impact Awareness Month”

Vice-Chairman Bauer motioned to approve the *Consent Agenda*. Clerk Neilson seconded.

Motion carried unanimously, 4:0.

8. CHIEF’S REPORT

The Fire Chief may update the Board on items of interest relating to but not limited to the following: fire suppression, EMS and wildland services, response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board member's packets or by email. The Board members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.



The Chief highlighted the following items from his report:

We ended the fiscal year less than half a percent off budget and have a five year sustainable budget plan in place in spite of falling property tax revenues. We have strong financial controls in place and continue to receive a clean audit annually.

We responded to 15 wildland incidents.

We received grant monies which enabled the District to replace an ambulance, heart monitors, radios, wildland equipment and rescue equipment.

We remain one of the few fire districts with the lowest pension debt in the State.

We exceeded self imposed and DHS imposed CON response times every month, even though the District implemented stringent COVID protocols.

The District modified and adopted the 2018 International Fire Code

The District had 7 employees term during the fiscal year. We implemented a compensation step increase of 2.5% for all employees as of July 1, 2020. Although we did change carriers for both our workers comp and medical benefits, the employee contributions remain cost neutral for them. We have recently hired 4 employees plus an eligibility list has been established.

9. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE JUNE 2020 FINANCIAL REPORTS AND AUTHORIZE THE CHAIRMAN AND CLERK TO SIGN THE CERTIFICATE OF REVIEW.

Vice-Chairman Bauer motioned to approve the June 2020 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Neilson seconded.

Motion carried unanimously, 4:0.

10. EXECUTIVE SESSION REGARDING THE ANNUAL EVALUATION OF THE FIRE CHIEF'S PERFORMANCE AND EMPLOYMENT

Pursuant to A.R.S. section 38-431.03(A)(1), the Governing Board may vote to enter Executive Session for discussion and consideration of employment, assignment, appointment, promotion, demotion, salary, benefits, discipline, or dismissal of Fire Chief Brian Delfs. Chief Delfs has been notified as required by law and he has waived his right to request that deliberations be held during a meeting open to the public.

Chief Delfs confirmed that he was notified in advance. Chairman Castaneda motioned to move into Executive Session to include all Board members, the Chief and Counsel Wencker. Seconded by Vice-Chairman Bauer. *Motion carried unanimously, 4:0* Time: 8:23 AM

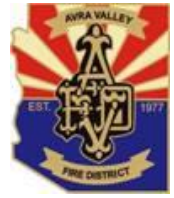
Regular meeting reconvened at: 9:06 AM

11. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING ITEMS CONSIDERED IN THE EXECUTIVE SESSION

Vice-Chairman Bauer motioned to extend Chief Delfs' contract by 2 years and increase his annual salary to \$105,000. Seconded by Chairman Castaneda. *Motion carried unanimously, 4:0.*



AVRA VALLEY FIRE DISTRICT
 15790 W Silverbell Road
 Marana, AZ 85653
 Phone: 520-682-3255 Fax: 520-682-5458
 www.avfire.org



12. REPORTS OF BOARD MEMBERS AND STAFF

13. FUTURE AGENDA ITEMS Badge Pinnings

The Board may not discuss or take any action on topics presented for future agendas.

14. DATE OF NEXT BOARD MEETING

The date of the next Board meeting will be August 28, 2020

15. ADJOURNMENT

Vice-Chairman Bauer motioned to adjourn the meeting. Seconded by Director Haffner.

Motion carried unanimously, 4:0. Meeting adjourned at 9:15 AM.

RECORDING OFF

Eric Neilson

08-28-20

SIGNED

DATE

BOARD MEMBERS

LUIS CASTANEDA, JR. SARA BAUER THOMAS ARMENDAREZ ERIC NEILSON JAMES HAFFNER

In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).