



**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Meeting Date:** Wednesday, June 22, 2022

**Meeting Time:** 5:00 PM

**Location:** 21021 E. Homestead Drive, Red Rock, AZ 85145

**RECORDING ON**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**3. ROLL CALL AND CONFIRMATION OF A QUORUM**

**Board Members in Attendance**

Chairman Castaneda  
Vice-Chairman Bauer  
Clerk Neilson  
Director Armendarez

**Staff Members in Attendance**

Chief Delfs  
Assistant Chief Klein  
Lorrie Palmquist

**Others in Attendance**

Counsel Wencker, by phone

**4. RECOGNITION OF PERSONNEL**

Tyler Overstreet, paramedic

Chief Delfs introduced Firefighter Overstreet commenting that he maintains a willing attitude and is highly motivated. Chief Klein pinned the paramedic badge

**5. CALL TO THE PUBLIC** NONE

**6. ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE**

AFDA Summer Conference is July 12-14, 2022 at the Renaissance Glendale  
Kudos to Captain Collings

**7. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF THE MINUTES OF THE REGULAR MEETING HELD ON MAY 26, 2022**

Clerk Neilson motioned to adopt the Minutes of the May 26, 2022 regular meeting. Vice-Chairman Bauer seconded. *Motion carried unanimously, 4:0.*

**8. CHIEF'S REPORT**

The Fire Chief may update the Board on items of interest relating to but not limited to the following: fire suppression, EMS and wildland services, response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board member's packets or by email. The Board members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

The Chief highlighted the following items from his report:

We are closely watching the Senate bill regarding the possibility of a portion of sales taxes being designated for fire districts. We are hoping the bill reach pass to the ballot in November.

We have been told that the COVID relief monies from the Pima Chief's Association should arrive by June 30.



**9. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MAY 2022 FINANCIAL REPORTS AND AUTHORIZE THE CHAIRMAN AND CLERK TO SIGN THE CERTIFICATE OF REVIEW.**

Vice-Chairman Bauer motioned to approve the May 2022 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Armendarez seconded.

*Motion carried unanimously, 4:0.*

**10. PUBLIC HEARING ON PROPOSED FY23 BUDGET**

Pursuant to A.R.S. 48-805 and 48-807, The Avra Valley Fire District through its Board of Directors, has prepared an annual budget that contains detailed estimated expenditures for the fiscal year and clearly shows salaries payable to employees of the District, including the Fire Chief. In accordance with State statute, the *FY23 Proposed Budget* was posted in four public places and on the District's website for twenty days prior to holding this Public Hearing for the purpose of adopting said budget. Copies of the budget have also been made available to members of the public upon written request to the District. Following the Public Hearing, the District Board may adopt the budget, whereafter a complete copy of the *Adopted FY32 Budget* shall be posted in a prominent location on the District's official website within seven business days and shall be retained on the website for at least sixty months.

Vice-Chairman Bauer motioned to open the Public Hearing on the FY23 Budget. Director Armendarez seconded. Chairman Castaneda opened the Public Hearing at 5:15.

**11. PUBLIC COMMENT ON PROPOSED FY23 BUDGET PURSUANT TO ARS 48-807**

**12. ADJOURNMENT OF PUBLIC HEARING**

No audience was in attendance for the Public Hearing. Director Armendarez motioned to close the Public Hearing. Vice-Chairman Bauer seconded. *Motion carried unanimously, 4:0.*

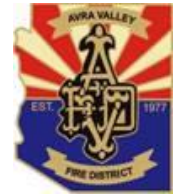
Public Hearing closed at 5:17 PM

**13. REVIEW, DISCUSSION AND POSSIBLE ACTION TO ADOPT THE FY23 BUDGET INCLUDING THE ADOPTION OF THE SECONDARY PROPERTY TAX LEVY OF \$3.50 AND THE BOND REPAYMENT LEVY OF \$ .58 OR OTHER LEVY AMOUNTS AS DETERMINED BY THE BOARD OF DIRECTORS**

Chief Delfs addressed the Board. He commented that the FY23 Budget as presented is legally balanced and meets the following goals:

- Eliminates non-priority items
- Provides frontline services to the community
- Pays the bond debt obligations
- Increases employee compensation
- Provides for maintenance of our District assets
- Ensures grant revenues are directed to grant-related expenditures
- Funds the strategic reserve to carry the District through future fiscal years

Vice-Chairman Bauer motioned to adopt the FY23 Budget including the secondary tax levy rate of \$3.50 and the bond levy of \$ .58. Director Armendarez seconded. **Motion carried unanimously, 4:0.**



**14. REVIEW, DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE AUDITOR’S ENGAGEMENT LETTER RELATED TO AN A-133 AUDIT FOR FY22 AS A RESULT OF ADDITIONAL UNIFORM GUIDANCE PERTAINING TO FEDERAL GRANTS**

Director Armendarez motioned to accept the auditor’s engagement letter related to an A-133 Audit for FY22 which is required for entities who receive over \$750,000 in Federal grant monies. Vice-Chairman Bauer seconded. *Motion carried unanimously, 4:0.*

**15. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING ADOPTING RESOLUTION 2022-02 ANNOUNCING AND AUTHORIZING THE ELECTION OF THREE BOARD MEMBERS AND AUTHORIZING STAFF TO ENTER INTO INTERGOVERNMENTAL AGREEMENTW WITH PIMA AND PINAL COUNTIES FOR THE NOVEMBER 2022 ELECTION**

Vice-Chairman Bauer motioned to adopt Resolution 2022-02 announcing and authorizing the election of three Board members and authorizing staff to enter into Intergovernmental Agreements with Pima and Pinal Counties for the November 2022 election. Clerk Neilson seconded. *Motion carried unanimously, 4:0.*

**16. REPORTS OF BOARD MEMBERS AND STAFF**

**17. FUTURE AGENDA ITEMS**

The Board may not discuss or take any action on topics presented for future agendas.

**18. DATE OF NEXT BOARD MEETING**

The date of the next Board meeting will be July 28, 2022 at 5:00 PM.

**19. ADJOURNMENT**

Vice-Chairman Bauer motioned to adjourn the meeting. Director Armendarez seconded.

*Motion carried unanimously, 4:0.* Meeting adjourned at 5:28 PM.

**RECORDING OFF**

*Eric Neilson*

*07-28-22*

\_\_\_\_\_  
**SIGNED**

\_\_\_\_\_  
**DATE**

**BOARD MEMBERS**

**LUIS CASTANEDA, JR.    SARA BAUER    THOMAS ARMENDAREZ    ERIC NEILSON**

In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).