

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS

Meeting Date: Thursday, April 21, 2022
Meeting Time: 5:30 PM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

RECORDING ON

1. CALL TO ORDER

Chairman Castaneda called the meeting to order at 5:35 PM.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

3. ROLL CALL AND CONFIRMATION OF A QUORUM

Board Members in Attendance	Staff members in Attendance	Others in Attendance
Chairman Castaneda	Assistant Chief Klein	Counsel Wencker, by phone
Vice-Chairman Bauer	Lorrie Palmquist, by phone	
Clerk Neilson		
Director Armendarez		

Absent/Excused

Director Haffner
 Chief Delfs

4. RECOGNITION OF PERSONNEL NONE

5. CALL TO THE PUBLIC NONE

6. ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE

AFDA Summer Conference is July 12-14, 2022 at the Renaissance Glendale

7. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE FY21 AUDIT REPORT

Auditor Jim Saunders was in attendance (telephonically) to present the FY21 Audit Report. He commented that audit fieldwork is conducted to review the financial statements and the underlying information which supports those statements. The following opinions were issued for the fiscal year ended June 30, 2021:

The financial statements present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Avra Valley Fire District and the respective changes in financial position and, where applicable, cash flows thereof for the year ended June 30, 2021 in accordance with accounting principles generally accepted in the United States of America.

As required by Governmental Auditing Standards, the audit did not identify any deficiencies in internal controls that are considered to be material weaknesses.



Also, the results of the audit tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

And, the District complied with the requirements identified in Arizona Revised Statutes Title 48-805 for the fiscal year ended June 30, 2021.

Mr. Saunders stated that the District has been well managed and should be commended for a job well done. Chairman Castaneda expressed thanks to the auditors and appreciation for their time.

Vice-Chairman Bauer motioned to accept the FY21 Audit Report. Clerk Neilson seconded.
Motion carried unanimously, 4:0.

8. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING ITEMS FOR CONSENT

Minutes from Regular Meeting held March 24, 2022

Vice-Chairman Bauer motioned to approve the Consent Agenda. Director Armendarez seconded. *Motion carried unanimously, 4:0.*

9. CHIEF'S REPORT

The Fire Chief may update the Board on items of interest relating to but not limited to the following: fire suppression, EMS and wildland services, response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board member's packets or by email. The Board members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

Chief Klein highlighted the following items:

The CON response times have been met annually. For March, the times were slightly off due to road conditions near Station 192. Our goal is to meet the CON times monthly, but the requirement is to meet the CON time annually.

The County provided funding for the purchase of a drone. The drone will be used for technical rescue purposes.

We will provide dedicated cell phones on each apparatus in order to improve the communications. Verizon moved us into a different plan at a very minimal cost.

We have expressed our intent to purchase an ambulance. We are awaiting grant funding.

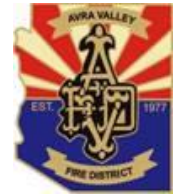
10. REVIEW, DISCUSSION AND POSSIBLE ACTION TO BUILD A CONCRETE SLAB NEXT TO THE MECHANIC'S SHOP AT FIRE STATION 192

The total cost is \$8995.00 plus applicable taxes. The Three Points Fire District will reimburse Avra Valley Fire District for one-half of the total cost. Vice-Chairman Bauer motioned to approve building a concrete slab next to the mechanic's shop at fire station 192. Clerk Neilson seconded. *Motion carried unanimously, 4:0.*

11. REVIEW, DISCUSSION AND POSSIBLE ACTION TO ADOPT THE ADDENDUM TO THE INTERGOVERNMENTAL AGREEMENT FOR MANAGEMENT AND RESOURCE SHARING BETWEEN AVRA VALLEY FIRE DISTRICT AND THREE POINTS FIRE DISTRICT



AVRA VALLEY FIRE DISTRICT
15790 W Silverbell Road
Marana, AZ 85653
Phone: 520-682-3255 Fax: 520-682-5458
www.avfire.org



Counsel Wencker addressed the Board stating that there were questions regarding the scope of coverage, specifically the indemnification issues related to Three Points equipment while on Avra Valley property. To avoid the necessity of obtaining a separate insurance rider for the garage, this addendum has been drafted to provide an indemnification clause. Clerk Neilson motioned to adopt the addendum to the Intergovernmental Agreement for Management and Resource Sharing between Avra Valley Fire District and Three Points Fire District. Vice-Chairman Bauer seconded. *Motion carried unanimously, 4:0.*

12. REVIEW, DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2022-01 APPROVING AND AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT WITH THE NORTHWEST FIRE DISTRICT FOR DISPATCH SERVICES

Chief Klein stated that this is the annual agreement containing updated rates for FY23. Director Armendarez motioned to adopt Resolution 2022-01 approving and authorizing the execution of an amendment to the Intergovernmental Agreement with the Northwest Fire District for dispatch services. Vice-Chairman Bauer seconded. *Motion carried unanimously, 4:0.*

13. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MARCH 2022 FINANCIAL REPORTS AND AUTHORIZE THE CHAIRMAN AND CLERK TO SIGN THE CERTIFICATE OF REVIEW.

Vice-Chairman Bauer motioned to approve the March 2022 financial reports and authorize the Chairman and Clerk to sign the Certificate of Review. Clerk Neilson seconded. *Motion carried unanimously, 4:0.*

14. REVIEW, DISCUSSION AND POSSIBLE ACTION TO REVIEW THE PRELIMINARY BUDGET FOR FY23

Ms. Palmquist presented the new budget format required by the Arizona Auditor General. Discussion ensued.

15. REPORTS OF BOARD MEMBERS AND STAFF

16. FUTURE AGENDA ITEMS

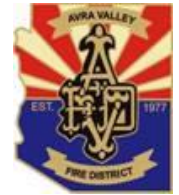
The Board may not discuss or take any action on topics presented for future agendas.

Adopt Proposed FY23 Budget

Captain's Badge Pinning



AVRA VALLEY FIRE DISTRICT
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17. DATE OF NEXT BOARD MEETING

The date of the next Board meeting will be May 26, 2022 at 5:30 PM

18. ADJOURNMENT

Vice-Chairman Bauer motioned to adjourn the meeting. Director Armendarez seconded.

Motion carried unanimously, 4:0. Meeting adjourned at 6:51 PM.

RECORDING OFF

Luis Castaneda

5-26-22

SIGNED

DATE

BOARD MEMBERS

LUIS CASTANEDA, JR. SARA BAUER THOMAS ARMENDAREZ ERIC NEILSON JAMES HAFFNER

In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).