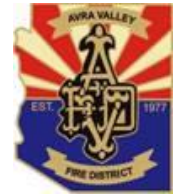




AVRA VALLEY FIRE DISTRICT  
15790 W Silverbell Road  
Marana, AZ 85653  
Phone: 520-682-3255 Fax: 520-682-5458  
www.avfire.org



## MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS

**Meeting Date:** Thursday, February 23, 2023

**Meeting Time:** 5:00 PM

**Location:** 21021 E. Homestead Drive, Red Rock, AZ 85145

### RECORDING ON

#### 1. CALL TO ORDER

Chairman Castaneda called the meeting to order at 5:02 PM.

#### 2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

#### 3. ROLL CALL AND CONFIRMATION OF A QUORUM

##### Board Members in Attendance

Chairman Castaneda

Vice-Chairman Armendarez

Clerk Bren

Director Neilson

Director Goss

##### Staff members in Attendance

Chief Delfs

Assistant Chief Klein

Lorrie Palmquist

##### Others in Attendance

Counsel Wencker, by phone

#### 4. RECOGNITION OF PERSONNEL

Badge Pinning for Paramedic Andres Martinez

Firefighter Martinez has been on staff at Avra Valley Fire for 2 years. During that time, he completed medic school. We are so proud to present him with his Paramedic badge this evening. Congratulations!

#### 5. CALL TO THE PUBLIC

NONE

#### 6. ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE

NONE

#### 7. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING THE FY22 AUDIT REPORT

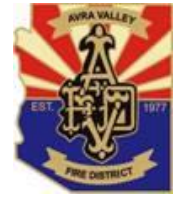
Ms. Palmquist reported that the District received a clean audit report for the fiscal year ended June 30, 2022.. This was a significant audit year because of the A133 Single Audit for the Federal grant funds. The three required opinions relate to the financials, internal controls and compliance issues

#### 8. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MINUTES FROM THE REGULAR MEETING HELD JANUARY 26, 2023.

Director Goss motioned to approve the Minutes from the regular Board meeting held January 26, 2023. Vice-Chairman Armendarez seconded. *Motion carried unanimously, 5:0.*

#### 9. CHIEF'S REPORT

The Fire Chief may update the Board on items of interest relating to but not limited to the following: fire suppression, EMS and wildland services, response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board member's packets or by email. The Board members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.



The Chief highlighted the following items from his report:

The District offers congratulations to Chief Klein for a successful AFG Grant application written for Three Points Fire District.

The District offers congratulations to Ms. Palmquist for another clean audit.

The District also recognizes the Board members for their dedication and devoted leadership.

**10. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE JANUARY 2023 FINANCIAL REPORTS AND AUTHORIZE THE CHAIRMAN AND CLERK TO SIGN THE CERTIFICATE OF REVIEW.**

Ms. Palmquist addressed the Board to summarize District assessed value information. The highest Net Assessed Value (NAV) for the District in recent years was in FY11. Over the next ten years, the District lost 11.50% of the assessed value, with the most significant impact occurring in FY17. The assessed values reported currently show a 9% rebound. It has taken 13 years for the District to come back up to the assessed values of FY11. Clerk Bren motioned to approve the January 2023 financial reports and authorize the chairman and Clerk to sign the *Certificate of Review*. Vice-Chairman Armendarez seconded. *Motion carried unanimously, 5:0.*

**11. REPORTS OF BOARD MEMBERS AND STAFF**

Chairman Castaneda reported that Laughlin was cold, but the speakers and networking at the AFDA Conference were really great.

**12. FUTURE AGENDA ITEMS**

The Board may not discuss or take any action on topics presented for future agendas.

- Formal presentation of FY22 Audit Report
- Large expenditure for IT equipment
- FY24 Budget

**13. DATE OF NEXT BOARD MEETING**

The date of the next Board meeting will be March 28, 2023.

**14. ADJOURNMENT**

Vice-Chairman Armendarez motioned to adjourn the meeting. Director Goss seconded.

*Motion carried unanimously, 5:0.* Meeting adjourned at 5:26 PM..

**RECORDING OFF**

*Cody Bren*

**3-28-23**

**SIGNED**

**DATE**

**BOARD MEMBERS**

**LUIS CASTANEDA, JR. THOMAS ARMENDAREZ CODY BREN ERIC NEILSON MICHELLE STARK-GOSS**

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