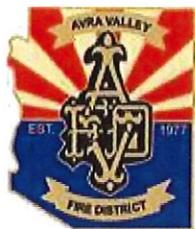


MINUTES

AVRA VALLEY FIRE DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Wednesday, September 27, 2017
Meeting Time: 10:00 AM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

RECORDING ON

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 10:04 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Secretary Palmquist called roll. In attendance:

Chairman Castaneda, Jr.	Chief Delfs
Vice-Chairman Bauer	Assistant Chief Klein
Clerk Neilson	Lorrie Palmquist, Finance/Admin
Director Armendarez	Counsel Wencker
- 4) **Recognition of Personnel** NONE
- 5) **Call To The Public** NONE
- 6) **Announcements, Current Events & Correspondence**
 - AFDA 2018 Legislative Planning Items
Chief Delfs has asked to add an item to the AFDA Planning Agenda regarding exemption from paying sales taxes on fire district equipment purchases
 - Pinal County schedule regarding the May 2018 general election
 - Thank you letter regarding Girl Scout service project
- 7) **Review, Discussion and possible Action regarding the following items for consent:**
A consent agenda allows the Board to approve several items simultaneously without the need to file separate motions for each item. Items are usually believed to be non-controversial and do not require further explanation. Any Board Member may ask that an item be removed from the consent calendar and considered separately.
 - **Minutes from the regular meeting held August 23, 2017**
 - **Minutes from the Executive Session held August 23, 2017**

Vice-Chairman Bauer motioned to approve the Consent Agenda. Clerk Neilson seconded.
Motion carried unanimously, 4:0.

8) Chief's Report

Chief Delfs highlighted the following items from his report:

- The pilot program testing the placement of an ambulance at Station 191 instead of Station 193 began September 1. We are already seeing an improvement in our response times.
- Engine 191 will need to have electrical issues repaired at an approximate cost of \$3,000. Also, we may be looking at purchasing diagnostic software for our mechanic to utilize in house.
- The Union has provided an extensive list of their anticipated community events through the end of 2017.
- The fieldwork for the FY16 has been completed and there were no findings.

Vice-Chairman Bauer inquired about the burn trailer. Chief Delfs responded that the consortium of fire districts who owned the simulator recently turned it over to Avra Valley. We are in the process of making repairs to the trailer and clearing the training yard for permanent placement of the simulator. We will not see any increase in our liability insurance related to the simulator. If other districts want to use the simulator, we will need to prepare an inter-governmental agreement.

9) Review, Discussion and possible Action regarding adopting resolution 2017-08 to accept the resignation of Board member Brian Horch as of August 28, 2017 and consideration of filling the vacant position on the Avra Valley Fire Board

Chairman Castaneda publicly thanked Director Horch for his years of service to the District. Counsel Wencker reported that State statutes require that a Board formally accept a resignation in order for the open position to be considered a vacancy. Chairman Castaneda motioned to adopt Resolution 2017-08 accepting the resignation of Board member Brian Horch as of August 28, 2017 and consideration of filling the vacant position. Clerk Neilson seconded. *Motion carried unanimously, 4:0.*

10) Review, Discussion and possible Action regarding adopting resolution 2017-09 to appoint Mr. James Haffner to complete the term of the recently vacated Board position through November 2018.

Chairman Castaneda reported that the Board has received a letter of interest from Mr. James Haffner for the vacated position. Mr. Haffner addressed the Board, stating that he lives in Red Rock and has been attending our Board meetings since 2013. Clerk Neilson motioned to adopt Resolution 2017-09 to appoint Mr. James Haffner to complete the recently vacated Board position expiring in November 2018. Director Armendarez seconded. *Motion carried unanimously, 4:0. Chairman Castaneda issued the Oath of Office to Mr. Haffner.*

11) Review, Discussion and possible Action to approve the August 2017 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Vice-Chairman Bauer motioned to approve the August 2017 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Armendarez seconded. *Motion carried unanimously, 4:0.*

12) Reports of Board Members and Staff

Director Armendarez reported that he will no longer be traveling and will be more readily available.

13) Future Agenda Items

14) Date of Next Board Meeting: Discussion of possibility of changing future dates and times

Vice-Chairman Bauer has taken on a new role at her job and has requested that the meeting time be changed. Discussion ensued. The following dates were determined for upcoming meetings:

Friday, October 20 at 8:00 AM and Friday, November 17 at 8:00 AM

15) Adjournment

Vice-Chairman Bauer motioned to adjourn the meeting. Clerk Neilson seconded.

Motion carried unanimously, 4:0. Meeting adjourned at 10:36 AM.

Recording Off.

Eric Neilson

SIGNED

10-20-17
DATE

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Thomas Armendarez James Haffner

In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).