

MINUTES

AVRA VALLEY FIRE DISTRICT



PUBLIC HEARING AND REGULAR MEETING OF THE BOARD OF DIRECTORS

Meeting Date: Friday, June 22, 2018
Meeting Time: 8:00 AM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

Recording On.

- 1) **Call To Order** The Chairman called the meeting to order at 8:08 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Secretary Palmquist called roll. In attendance :
Chairman Castaneda, Jr. Chief Delfs
Vice-Chairman Bauer Assistant Chief Klein, absent/excused
Clerk Neilson Lorrie Palmquist, Finance/Admin
Director Armendarez Counsel Wencker (present by phone)
Director Haffner

4) **Public Hearing on Proposed Budget FY 2019**

Pursuant to A.R.S. 48-805 and 48-807, The Avra Valley Fire District through its Board of Directors, has prepared an annual budget that contains detailed estimated expenditures for the fiscal year and clearly shows salaries payable to employees of the District, including the Fire Chief. In accordance with State statute, the FY19 Proposed Budget was posted in four public places and on the District's website for twenty days prior to holding this Public Hearing for the purpose of adopting said budget. Copies of the budget have also been made available to members of the public upon written request to the District. A second Public Hearing will be held at 6:00 this evening at Station 191. Following the second Public Hearing, the District Board may adopt the budget, whereafter a complete copy of the Adopted FY19 Budget shall be posted in a prominent location on the District's official website within seven business days and shall be retained on the website for at least sixty months.

Chief Delfs addressed the Board stating that the District is still waiting on wildland revenue, ambulance revenue and tax revenue. The strategic reserve line item is an estimated amount and will not be completely reconciled until July when bank statements are available. Our expenditures have been running at a level amount for the past several fiscal years, and we anticipate this trend to continue. Our estimated reserve carryover is lower than recent fiscal years because we no longer have Pulte funds or grant funds. The budget is a forecast. Our annual audit always provides actual numbers. For Board purposes, the bottom line budget figure and the tax rate are the focus of this document. Chairman Castaneda inquired about the recent reduction in the Pima County tax rate. The Chief confirmed that this reduction relates to the primary rate, not the secondary rate and should not affect the District. A brief discussion ensued related to wildland revenues.

4.1) **Public Comment on the FY 2019 Budget pursuant to ARS 48-807.**

There were no attendees for the Public Hearing. There was no public comment.

4.2) Adjourn Public Hearing

Vice-Chairman Bauer motioned to adjourn the Public Hearing. Director Armendarez seconded. *Motion carried unanimously, 5:0.* The Public Hearing adjourned at 8:20 AM.

- 5) **Recognition of Personnel** NONE
- 6) **Call To The Public** NONE
- 7) **Announcements, Current Events & Correspondence**
 - **AFDA Conference July 10-12, 2018, Glendale, AZ**
- 8) **Review, Discussion and possible Action regarding the following items for consent:**
 - **Minutes from the regular session held May 25, 2018**

Vice-Chairman Bauer motioned to approve the Minutes from the Board meeting held May 25, 2018. Director Haffner seconded. *Motion carried unanimously, 5:0.*

9) Chief's Report

The Chief highlighted the following items from his report:

- The District has had recent discussions with Sunbelt Holding regarding their impending purchase of Red Rock Village. The discussions have included access roadways, developing commercial space in the area, and residential impact fees for the District.
- Yesterday the District was notified that our CON was approved through August 31, 2021.
- Our crews begin operating under administrative orders from our District medical director, Dr. Curry, on July 1, 2018. This is a regional concept, as other districts such as Golder Ranch and Northwest Fire are also operating under administrative orders.

10) **Review, Discussion and possible Action to approve the May 2018 Financial Reports and authorize the Chairman and Clerk to sign the Certificate of Review.**

Chief Delfs commented that eleven months through the fiscal year, the District is within less than half of one percent of the anticipated budget. Vice Chairman Bauer motioned to approve the May 2018 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Clerk Neilson seconded. *Motion carried unanimously, 5:0.*

11) **Review, Discussion and possible Action to consider the extension of the Memorandum of Understanding (MOU) between the Avra Valley Fire District and the International Association of Firefighters Local 4462 from June 2018 through June 2021.**

Chief Delfs stated that this agreement is between the Board and the Union. Union President, Mike Tharp, addressed the Board commenting that the process of preparing this MOU provided an excellent opportunity to enhance lines of communication. He further stated that the agreement presented is a solid document which will benefit both labor and management and will lead to the success of the District. Counsel Wencker commented that this agreement will extend the existing agreement for another three years. Chairman Castaneda stated his agreement with the impact this MOU has had on the District, adding that the work involved in developing and implementing this arrangement has made us a model district. The Chairman expressed thanks to the leadership. Vice-Chairman Bauer motioned to approve the extension of the MOU between the District and the Local 4462. Director Haffner seconded. *Motion carried unanimously, 5:0.*

12) Review, Discussion and possible Action to make changes to the FY19 Proposed Budget

Action will be taken at the evening meeting after the second public hearing.

13) Reports of Board Members and Staff NONE

14) Future Agenda Items

15) Date of Next Board Meeting:

June 22,2018	6:00 PM	Station 191	Public Hearing FY19 Budget
July 27, 2018	8:00 AM	Station 194	Regular monthly meeting

16) Adjournment

Vice-Chairman Bauer motioned to adjourn the meeting. Director Armendarez seconded.
Motion carried unanimously, 5:0. Meeting adjourned at 8:43 AM.

Recording Off.

APPROVED

DATE

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Thomas Armendarez James Haffner

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