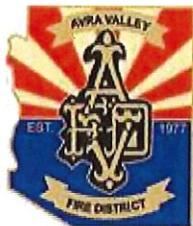


MINUTES

AVRA VALLEY FIRE DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Friday, October 20, 2017
Meeting Time: 8:00 AM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

Recording On.

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 8:11 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** The Secretary called roll. In attendance:

Chairman Castaneda, Jr.	Chief Delfs
Vice-Chairman Bauer	Assistant Chief Klein
Clerk Neilson	Lorrie Palmquist, Finance/Admin
Director Armendarez, absent	Counsel Wencker
Director Haffner	
- 4) **Recognition of Personnel** NONE.
- 5) **Call To The Public** NONE.
- 6) **Announcements, Current Events & Correspondence**
 - Thank you note received from a resident
 - Death of retired Fire Chief Brunacini

Chief Delfs commented that former Phoenix Fire Chief Brunacini was an icon in the fire service, having served for five decades. He was well respected and well loved and will be greatly missed.

7) Review, Discussion and possible Action regarding the following items for consent:

Minutes from the regular meeting held September 27, 2017

Vice-Chairman Bauer motioned to approve the Minutes from the regular meeting held September 27, 2017. Clerk Neilson seconded. *Motion carried unanimously, 4:0.*

8) **Chief's Report** The Chief highlighted the following item from his report:

Most wildland deployments request a Type 3 engine. There are many times we have to deploy a Type 1 engine in place of a Type 3 because one of our Type 3 engines has been out of service for 2 years. Although the Type 3 has a new transmission and pump, it has other significant issues. Our mechanic does not have the lifts and hoists to pull the engine out of the apparatus. Therefore, we have recently obtained quotes for repairing the engine. The least expensive quote came in at \$13,000. Chief Delfs pointed out that although fleet maintenance expense is already higher than anticipated this fiscal year due to significant repairs on Engines 216 and 217, the wildland revenue is higher than anticipated because we have had more wildland deployments than expected. The Chief stated that his intention is to move forward with repairing the Type 3 engine in hopes that it can be used for wildland deployments in the Spring.

- 9) Review, Discussion and possible Action to approve the September 2017 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Vice-Chairman Bauer motioned to approve the September 2017 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Clerk Neilson seconded.
Motion carried unanimously, 4:0.

- 10) Review, Discussion and possible Action regarding adopting resolution 2017-10 to transfer the administration of our existing Supplemental Salary Deferral Plan (SSDP) with the Nationwide to the Arizona State Retirement System (ASRS) pursuant to ARS Section 38-952 for all eligible officers and employees of the Avra Valley Fire District and to designate the Fire Chief as the Authorized Agent to conduct all negotiations, conclude all arrangements and sign all agreements and modifications of agreements which may be necessary to carry out the intent of the Agreement in conformity with all applicable federal and state laws, rules and regulations.

Chief Delfs addressed the Board explaining that Nationwide as the current administrator of the 457 Plan has entered into an agreement with the Arizona State Retirement System to offer the same services, but at a lower fee and with more options. The ASRS would continue to offer the regular 457 plan, a ROTH plan, as well as a loan feature. Our current plan representative will help with the migration to the ASRS platform. Vice-Chairman Bauer motioned to transfer administration of the current Nationwide 457 plan administered by Nationwide to the 457 Plan administered by Nationwide on behalf of the Arizona State Retirement System and to designate Chief Delfs as the authorized agent to carry out the arrangements. Clerk Neilson seconded. *Motion carried unanimously, 4:0.*

- 11) Review, Discussion and possible Action to enter into a hosting agreement with Leica Geosystems, Inc. to host a global satellite navigation system at Station 194

Chief Delfs explained that the District was recently approached by Leica Geosystems, Inc., about serving as a hosting site for a GPS signal antenna. The proposed antenna would be placed on the west side of the apparatus bay at Station 194. The Company would install the antenna with a breaker box and connect it through our internet to provide a GPS signal for use by surveyors. This antenna would be very low energy, would require very little bandwidth on our wifi, and would not interfere with our District communications. The Company would pay \$1200 annually for use of our space. Counsel Wencker is reviewing the agreement and will specifically address concerns related to possible damage to Avra Valley property, liability issues, and avoidance of any gift clause violations. Chairman Castaneda motioned to allow Chief Delfs to work with Counsel Wencker to negotiate an agreement with Leica Geosystems, Inc., to host a satellite navigation system at Station 194. Vice-Chairman Bauer seconded.
Motion carried unanimously, 4:0.

- 12) **Reports of Board Members and Staff** Chief Delfs will be out October 31 through November 16.

- 13) **Future Agenda Items:** Board officer elections at the November Board meeting.

- 14) **Date of Next Board Meetings:** Friday, Nov 17, 2017 8:00 AM, Thursday, Dec 14, 2017 8:00 AM

- 15) **Adjournment:** Vice-Chairman Bauer motioned to adjourn the meeting. Director Haffner seconded.

Motion carried unanimously, 4:0. Meeting adjourned at 8:52 AM. **Recording Off.**



SIGNED

11-17-17

DATE

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Thomas Armendarez James Haffner

In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).