

# AGENDA

## AVRA VALLEY FIRE DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS



**Meeting Date:** Wednesday, February 28, 2018  
**Meeting Time:** 10:00 AM  
**Location:** 21021 E. Homestead Drive, Red Rock, AZ 85145

*The Avra Valley Fire District Governing Board may vote to go into Executive Session on any agenda item pursuant to A.R.S. section 38-431.03 (A) (3) for consultation and legal advice with the attorney for the District. Pursuant to A.R.S. section 38-431.03, executive sessions are confidential.*

*The order of the Agenda may be altered or changed by the Avra Valley Fire District Governing Board. Copies of the Agenda are available at the District's administrative office located at 15790 W. Silverbell Rd., Marana, AZ 85653. If you require an accommodation or materials in accessible format for this event, please call the Avra Valley Fire District Administration Office at 520-682-3255, at least five business days in advance.*

MEMBERS OF THE AVRA VALLEY FIRE DISTRICT WILL ATTEND EITHER IN PERSON OR BY TELEPHONE CONFERENCE CALL.

**1) Call To Order**

**2) Pledge of Allegiance**

**3) Roll Call**

**4) Recognition of Personnel**

**5) Call To The Public**

*Pursuant to the Arizona Open Meeting Laws, the Fire Board may only discuss matters listed on the Agenda. At the conclusion of the Call To The Public, the Fire Board may respond to criticism made by an individual who has addressed the Fire Board, may ask the Fire Chief to review the matter or to follow up on a matter, or may ask that a matter be placed on a future agenda. However, the Fire Board will not discuss or take action on any matter raised during a Call To The Public unless the matter is on the Agenda. **If you wish to address the Fire Board**, please complete a Speaker Card (located on table by entrance door) and give it to the Chairperson. Please indicate on the Speaker Card which agenda item or other issue you wish to speak on during the Call To The Public. The Fire Board may limit the time allocated for each speaker. The Fire Board may decide to hear all speakers during the Call To The Public or may hear those desiring to speak regarding a specific agenda item at a time to coincide with the regular agenda. **When called to speak, please do the following:** State your name and address for the record. If speaking on a specific agenda item, limit your discussion to that agenda item. Limit your comments to the amount of time allocated by the Fire Board. Conduct yourself in a courteous and respectful manner.*

**6) Announcements, Current Events & Correspondence**

*A brief summary of announcements, current events, correspondence, and other information concerning the District. The Governing Board is prohibited from proposing, discussing, deliberating, and/or taking legal action on any matters under this agenda item, unless specifically listed as an agenda item elsewhere on this agenda.*

- Marana State of the Town Luncheon on Thursday, April 19, 2018 at the Ritz-Carlton, Dove Mountain
- Thank You notes received

**7) Review, Discussion and possible Action regarding presentation of the FY 2017 Audit Report by District Auditor James Saunders, and to accept the final audit as presented.**

- 8) **Review, Discussion and possible Action** regarding the following items for consent:  
*A consent agenda allows the Board to approve several items simultaneously without the need to file separate motions for each item. Items are usually believed to be non-controversial and do not require further explanation. Any Board Member may ask that an item be removed from the consent calendar and considered separately.*
- **Minutes from the regular meeting held January 24, 2018**
  - **Retroactively approve purchase of a used ambulance from Tucson Fire in the amount of \$5000**
- 9) **Chief's Report**  
*The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.*
- 10) **Review, Discussion and possible Action** to enter into a subscription agreement with Rooster Cogburn Ostrich Ranch located at 17599 E Peak Lane, Picacho, AZ 85141
- 11) **Review, Discussion and possible Action** to enter into a subscription agreement with Picacho Peak RV Resort located at 17065 E Peak Ln, Picacho, AZ 85241
- 12) **Review, Discussion and possible Action** to enter into a subscription agreement with Bowlin Travel Centers, Inc., located at 16543 E. Camino Adelante Road, Picacho, Az 85141
- 13) **Review, Discussion and possible Action** to approve the January 2018 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*
- 14) **Executive Session regarding annual evaluation of the Fire Chief's performance and employment**  
*Pursuant to A.R.S. section 38-431.03(A)(1), the Governing Board may vote to enter Executive Session for discussion and consideration of employment, assignment, appointment, promotion, demotion, salary, benefits, discipline, or dismissal of Fire Chief Brian Delfs.*
- 15) **Review, Discussion and possible Action** regarding items considered in the Executive Session
- 16) **Review, Discussion and possible Action** regarding setting a regular Board meeting day and time.
- 17) **Reports of Board Members and Staff**
- 18) **Future Agenda Items**
- 19) **Date of Next Board Meeting : March 28, 2018**
- 20) **Adjournment**

**Board Members**

**Luis Castaneda, Jr.    Sara Bauer    Eric Neilson    Thomas Armendarez    James Haffner**

*In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).*