

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Meeting Date:** Friday, August 28, 2020

**Meeting Time:** 8:00 AM

**Location:** 21021 E. Homestead Drive, Red Rock, AZ 85145

**RECORDING ON**

**1. CALL TO ORDER**

Chairman Castaneda called the meeting to order at 8:02 AM.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**3. ROLL CALL AND CONFIRMATION OF A QUORUM**

**Board Members in Attendance**

Chairman Castaneda  
Vice-Chairman Bauer  
Clerk Neilson  
Director Haffner

**Staff Members in Attendance**

Chief Delfs  
Assistant Chief Klein  
Lorrie Palmquist, by phone

**Others in Attendance**

Counsel Wencker, by phone

**Absent/Excused**

Director Armendarez

**4. RECOGNITION OF PERSONNEL**

Oath of Office and Badge Pinning for New Hires

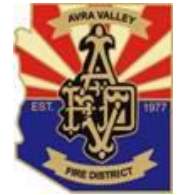
Jeffrey Little, Paramedic  
Jadd Sarah, Paramedic  
Ryan Schobel, Firefighter/EMT  
Solana Contreras, Firefighter/EMT

Chief Delfs addressed the Board stating that this has been a long process for these individuals and something they have looked forward to for a long time. The long road to get here today required intelligence, dedication and persistence. Today, these individuals are joining not only the Avra Valley team, but also a world-wide community of professionals. The Chief welcomed the new hires, reminding them that their efforts will impact this world in a way that few others are privileged to do. After the badges were pinned, Chief Delfs administered the Oath of Office. Chairman Castaneda extended welcome and offered gratitude on behalf of the District.

**5. CALL TO THE PUBLIC NONE**

**6. ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE**

Notice of cancellation of the November 2020 general election  
Notice that the PSPRS ranks among top pension equity investors



**7. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING ITEMS FOR CONSENT:**

Minutes from the regular meeting and Executive Session held July 24, 2020

Vice-Chairman Bauer motioned to approve the Minutes from the regular meeting and the Executive Session held July 24, 2020. Director Haffner seconded. *Motion carried unanimously, 4:0.*

**8. CHIEF'S REPORT**

The Fire Chief may update the Board on items of interest relating to but not limited to the following: fire suppression, EMS and wildland services, response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board member's packets or by email. The Board members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

The Chief highlighted the following items from his report:

The new hires are very qualified candidates.

SAFER Grant application is still outstanding. If it is successful, we will enter another hiring process.

The new ambulance has been delivered and is currently being outfitted. We anticipate it will be placed in service within a couple of weeks.

Mrs. Palmquist has built the depreciation module which was required by the auditors. The annual audit will be conducted remotely this year, and significant progress is being made to deliver all required documentation.

As we are seeing a significant rise in home sales, the possibility of a drop in property tax collections may not occur as anticipated.

Chief Klein is working on a comprehensive update of both our phone and computer systems. We have verified that all personnel are aware of what overtime compensation is available to them

**9. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE JULY 2020 FINANCIAL REPORTS AND AUTHORIZE THE CHAIRMAN AND CLERK TO SIGN THE CERTIFICATE OF REVIEW**

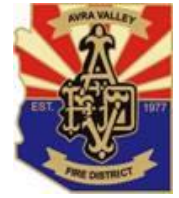
Vice-Chairman Bauer motioned to approve the July 2020 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Clerk Neilson seconded. *Motion carried unanimously, 4:0.*

**10. REVIEW, DISCUSSION AND POSSIBLE ACTION TO CONSIDER THE SURPLUS SALE OF THE 2004 DODGE COMMAND TRUCK VEHICLE NUMBER 109**

Chief Delfs commented that our mechanic suggested surplusing this vehicle because repairs are exceeding the value of the truck. Chairman Castaneda motioned to surplus the 2004 Dodge command vehicle #109. Vice-Chairman Bauer seconded. *Motion carried unanimously, 4:0*



**AVRA VALLEY FIRE DISTRICT**  
 15790 W Silverbell Road  
 Marana, AZ 85653  
 Phone: 520-682-3255 Fax: 520-682-5458  
 www.avfire.org



**11. REPORTS OF BOARD MEMBERS AND STAFF**

**12. FUTURE AGENDA ITEMS** None Noted

The Board may not discuss or take any action on topics presented for future agendas.

**13. DATE OF NEXT BOARD MEETING**

The date of the next Board meeting will be September 25, 2020 time TBA

**14. ADJOURNMENT**

Vice-Chairman Bauer motioned to adjourn. Director Haffner seconded.

*Motion carried unanimously, 4:0.* Meeting adjourned at 8:35 AM.

**RECORDING OFF**

*LUIS CASTANEDA*

*09-25-20*

---

**SIGNED**

---

**DATE**

**BOARD MEMBERS**

**LUIS CASTANEDA, JR. SARA BAUER THOMAS ARMENDAREZ ERIC NEILSON JAMES HAFFNER**

In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).