



MINUTES **AVRA VALLEY FIRE DISTRICT**

REGULAR MEETING OF THE BOARD OF DIRECTORS

Meeting Date: Wednesday September 24, 2014
Meeting Time: 10:00 AM
Location: 15790 W. Silverbell Road, Marana, AZ 85653

Recording On.

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 10:05 AM .
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Secretary Palmquist called roll. In attendance:

Chairman Castaneda, Jr.	Chief Delfs (excused early)
Vice-Chair Aleyna Lassen (present by phone)	Assistant Chief Klein
Clerk Sara Bauer	Lorrie Palmquist, Finance/Admin Manager
Director Eric Neilson	
Director Brian Horch (present by phone)	Counsel Wencker (present by phone)

Chairman Castaneda announced that Chief Delfs needs to be excused early to attend a meeting regarding the new Station 194 in Red Rock. Therefore, the Chief will entertain any questions the Board may have for him at this time. Chief Delfs commented that his notes were emailed to the Board and a hardcopy has been handed out this morning. He stated that Assistant Chief Klein will be present to answer any questions. Having no questions presented, the Chief was excused.

Chairman Castaneda stated that the Board will address Agenda Item (12) at this time so that the AVOCA personnel may be excused.

12) Review, Discussion and possible Action regarding contracting with AVOCA Traumatic Stress and Wellness Consultants' Services to provide Employee Assistance Services

Vice-Chairman Lassen reintroduced Paige Valdiserri and Kathaleen Coyle from AVOCA. Kathleen briefly addressed the Board to direct them to the proposed contract presented in their packets. Assistant Chief Klein reminded the Board that they first need to approve contracting with AVOCA, as well as decide on the parameters of the possible contract. AVOCA is hoping to provide traumatic stress training for employees and their families in addition to individual counseling for employees. Lengthy discussion ensued. The general consensus of the Board was to ask AVOCA to prepare a contract outlining fees associated with providing training sessions and counseling sessions. Counsel Wencker stated that he will review any proposed contract prior to the next Board meeting.

After much discussion, Chairman Castaneda motioned to direct staff to meet with AVOCA and bring back to the Board a new contract outlining the following parameters:

- \$975 for three training sessions (one per shift)
- \$175 for a group/family training session
- The number of individual counseling sessions the District will pay for per employee
- Amount the District will pay per counseling session

Director Horch seconded the motion. ***Motion carried unanimously, 5:0.***

Chairman Castaneda called for a short break at 11:05 AM.

The meeting reconvened at 11:21.

4) Recognition of Personnel - 8 Reserve Firefighters have been hired

Assistant Chief Klein stated that 1 medic and 7 FF/EMT's have been hired as Reserves.

5) Approval of Minutes from the Regular Board Meeting held August 27, 2014

Vice-Chairman Lassen motioned to approve the minutes from the regular Board meeting held August 27, 2014. Director Neilson seconded. ***Motion carried unanimously, 5:0.***

6) Call To The Public None

7) Announcements, Current Events & Correspondence

*** Pima County cancelled the 2014 General Election for our District on Sept 2, 2014

8) Chief's Reports

- **Chief Delfs** – training, vehicles, labor relations, personnel, stations, communications
- **Chief Klein** - operations and response times

Chairman Castaneda stated that he accompanied Chief Delfs to Station 194, commenting that great progress has been made. Lorrie commented that the website is documenting that progress with pictures on the front page. Chief Klein stated that the new SCBA equipment has been received and everyone has been trained. He directed the Board to the operations report in their packets, stating that the District is continuing to meet and exceed the CON/Standard Response times as adopted.

9) Review, Discussion and possible Action to approve the August 2014 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Vice-Chairman Lassen motioned to approve the August 2014 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Horch seconded.
Motion carried unanimously, 5:0.

10) Review, Discussion and possible Action regarding the Intergovernmental Agreement with Pima Community College

Assistant Chief Klein directed the Board to the IGA presented in their packets, commenting that this is a standard contract extending the agreement with Pima College through May of 2019. He stated that Counsel Wencker still needs to review the IGA.

Director Horch motioned to accept the IGA with Pima Community College contingent upon review by District Counsel. Chairman Castaneda added a friendly amendment to authorize the Chief to sign the IGA on behalf of the District. Clerk Bauer seconded. *Motion carried unanimously, 5:0.*

11) Review, Discussion and possible Action to adopt an amendment to the Intergovernmental Agreement with Northwest Fire District for provision of Dispatch Services for fiscal year 2014-15

Assistant Chief Klein addressed the Board. He stated that an IGA for dispatch services was previously approved by the Board. This addendum clarifies the cost of those services as recently negotiated. Counsel Wencker has reviewed this IGA.

Clerk Bauer motioned to adopt the amendment to the Intergovernmental Agreement with Northwest Fire District for provision of Dispatch Services for fiscal year 2014-15. Director Horch seconded. *Motion carried unanimously, 5:0.*

12) Review, Discussion and possible Action regarding the building projects

Assistant Chief Klein commented that Station 194 is progressing. Issues are being addressed as they arise. Station 192 remodel is pending electrical plans.

13) Reports of Board Members and Staff

Both Director Neilson and Chairman Castaneda attended the recent gubernatorial debate in Chandler.

14) Future Agenda Items

Review, Discussion and Possible Action on the AVOCA contract may take place at a special Board meeting prior to the next regularly scheduled meeting.

15) Date of Next Board Meeting - October 28, 2014

The Board discussed and agreed to hold the November Board meeting on Friday, November 14 at 9 AM.

16) Adjournment

Vice-Chairman Lassen motioned to adjourn the meeting. Director Neilson seconded. Motion carried unanimously, 5:0. Meeting adjourned at 11:49 AM.

Recording Off.

Approved

Date

Board Members

Luis Castaneda, Jr. Aleyna Lassen Sara Bauer Eric Neilson Brian Horch

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