



**MINUTES**  
**AVRA VALLEY FIRE DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Meeting Date:** Tuesday, October 28, 2014  
**Meeting Time:** 10:00 AM  
**Location:** 15790 W. Silverbell Road, Marana, AZ 85653

***Recording On***

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 10:16 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** The roll was called by Secretary Palmquist. In attendance :

Chairman Castaneda, Jr.	Chief Delfs
Vice-Chair Aleyna Lassen (present by phone)	Assistant Chief Klein
Clerk Sara Bauer	Lorrie Palmquist, Finance/Admin Manager
Director Eric Neilson	
Director Brian Horch (excused)	Counsel Wencker (present by phone)

Also in attendance were several firefighters, Mrs. Beatty, resident James Haffner and resident Bill Range.

4) **Recognition of Personnel: Promotion and Badge Pinning for Captain Jeremy Beatty**

Chief Delfs introduced Captain Beatty stating that he has done a phenomenal job and our expectations are very high for him. The Chief commented that this is the first Captain's promotion resulting from the new testing system, and encouraged Mr. Beatty to continue to be the outstanding leader that he is. Mrs. Beatty pinned the badge. The Board welcomed the new Captain. Chairman Castaneda offered thanks to Mrs. Beatty and the family for their sacrifice and support of Captain Beatty on behalf of the District.

5) **Approval of Minutes from the Regular Board Meeting held September 24, 2014**

Clerk Bauer motioned to approve the Minutes from the regular Board meeting held September 24, 2014. Chairman Castaneda seconded. *Motion carried unanimously, 4:0.*

6) **Call To The Public** None.

7) **Announcements, Current Events & Correspondence**

Ms. Palmquist announced that a resident donated \$300 to the Cattleman's Restaurant as a "Thank You" to our firefighters. Chief Delfs announced that the District will soon begin planning a "Grand Opening" for Station 194.

## 8) Chief's Reports

- **Chief Delfs** – training, vehicles, labor relations, personnel, stations, communications
- **Chief Klein** - operations and response times

Chief Delfs addressed the Board. In addition to his notes provided in the Board packets, the Chief reported that the Station building projects are progressing, Counsel is reviewing several District agreements, and that the District will promote 3 additional Captains as soon as Station 194 opens.

Clerk Bauer inquired about moving to another base hospital for the Community Paramedicine program. Chief Delfs responded that Assistant Chief Klein has been working with Carondelet, and that even though we have been very satisfied with our relationship with them in the past, they are currently holding up the process in their legal department. There are two other hospitals which are eager to work with us, and the only way to bring the program online quickly may be to go with a different base hospital. This is a great program and it will happen, we are just trying to balance the base hospital issue with possible CON challenges ahead. The Chief recommended that the District wait until the State notifies us that the CON applications are through the process before moving away from our current base hospital.

Assistant Chief Klein addressed the Board stating that we still have several reports from the prior month which have IT issues. He stated that the District is addressing these issues to ensure accuracy of data. He further reported that the District is continuing to meet and exceed both the CON and SORC response times.

## 9) Review, Discussion and possible Action to approve the September 2014 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Vice-Chairman Lassen motioned to approve the September 2014 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Neilson seconded. ***Motion carried unanimously, 4:0.***

**Agenda Items (13) and (14) were taken out of order to accommodate the work schedule of Mr. Justin Smith from Pulte Homes.**

## 13) Review, Discussion and possible Action regarding the building projects

Chief Delfs addressed the Board offering many congratulations to the District for receiving the Certificate of Occupancy for Station 194 on October 27, 2014. The Chief publicly thanked Mr. Smith for shepherding the process. He further commented that Station 194 is substantially complete. The apparatus bay floors need to be sealed, and Assistant Chief Klein will be preparing the dorm rooms for the firefighters. We hope to have a crew in the station within 30 days. The Chief suggested that the District wait until the crew and Engine 217 are in place before holding the Grand Opening Ceremony.

The plans for Station 192 have been submitted to Pima County. We anticipate the building process to go quickly once the plans are released. We will try to use the same floorplan for Station 193 and a complete remodel will be done at Station 191.

Chairman Castaneda expressed thanks to the admin team for diligently seeing the process through to fruition.



**14) Review, Discussion and possible Action regarding acceptance of the transfer of property and structures at 21021 E Homestead Dr, Red Rock, AZ, from Pulte Homes, Inc., to the Avra Valley Fire District and the release of bond funds to reimburse Pulte homes, Inc., for their costs associated with the moving and construction of Fire Station 194.**

Counsel Wencker addressed the Board. He reported that the amended contract presented states that Pulte has no responsibility for paying suppliers or for services which the District obtained in conjunction with building the apparatus bay. Pulte is graciously clearing the title before transferring the property to the District. This contract reiterates all prior agreements and consolidates prior writings.

Chairman Castaneda motioned to accept the transfer of property and structures at 21021 E Homestead Dr, Red Rock, AZ, from Pulte Homes, Inc., to the Avra Valley Fire District and the release of bond funds to reimburse Pulte Homes, Inc., for their costs associated with the moving and construction of Fire Station 194. Counsel Wencker recommended a friendly amendment to the motion to authorize the Chairman to execute the agreement on behalf of the District. After no further discussion, the motion was seconded by Vice-Chairman Lassen. ***Motion carried unanimously, 4:0.***

Mr. Justin Smith, Pulte Homes, addressed the Board. He offered thanks to the District for their partnership with Pulte, especially to Chief Delfs, and commented that he is looking forward to the ribbon-cutting.

**Mr. Smith from Pulte Homes excused himself from the meeting, and the regular agenda continued.**

**10) Review, Discussion and possible Action regarding the Halberg Center community park**

Chairman Castaneda addressed the Board. He stated that the Halberg Park has been deteriorating for several years. He commented that the District is thankful for past Fire Boards who have considered the youth of our community, but we are faced with a lot of liability now, and this is a great concern. He stressed that the District is in the business of fire suppression and public safety, not park maintenance.

After lengthy discussion, Clerk Bauer motioned to remove the play structures from the Halberg Community Park, leaving only tables and awnings. Chairman Castaneda offered a friendly amendment to direct the Fire Chief to dismantle the play equipment and dispose of it. Vice-Chairman Lassen seconded. After a roll call vote, the motion carried unanimously (4:0) :

Chairman Castaneda, Ay; Vice-Chairman Lassen: Ay; Clerk Bauer, Ay; Director Neilson, Ay.

**11) Review, Discussion and possible Action regarding contracting with AVOCA Traumatic Stress and Wellness Consultants' Services to provide Employee Assistance Services**

Counsel Wencker addressed the Board, stating that the current version of this agreement was received late yesterday and a hardcopy of it has been provided this morning. After lengthy discussion, Clerk Bauer motioned to approve the contract as presented today which sets the rate schedule and establishes a group training session; removing paragraph 17 on page 4, and with the understanding of further addressing required mandatory treatment sessions related to mass traumatic events. Director Neilson seconded. ***Motion carried unanimously, 4:0.***

At 11:55 AM, Chairman Castaneda called for a 5 minute break.  
Meeting reconvened at 12:00 PM.

**12) Review, Discussion and possible Action regarding the Arizona Mutual Aid Compact**

Chief Delfs addressed the Board reporting that the State of Arizona has pushed this compact down through the Counties. Our District has signed it previously, and the County is asking that we renew our commitment to the compact. Chairman Castaneda motioned to renew the commitment to the Arizona Mutual Aid Compact with the Arizona Department of Emergency and Military Affairs. Clerk Bauer seconded. ***Motion carried unanimously, 4:0.***

**Agenda Items (13) and (14) were taken out of order. See above.**

**15) Reports of Board Members and Staff**

- Chairman Castaneda reported that he attended the Pinal Partnership Breakfast in Apache Junction on October 17.
- Captain Beatty stated that the Union is working hard to seek community funding. Recent union activities include a Trunk-Or-Treat, elementary school events, and an upcoming Halloween event. He commented that the Union environment is healthy, active, and really excited about the future.
- Chief Delfs stated that the annual Holiday event has been set for December 12, 2014, at Roadrunner Elementary.


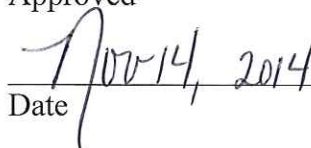
**16) Future Agenda Items**      Board election of officers at November 14 meeting.

**17) Date of Next Board Meeting - Friday, November 14, 2014 at 9:00 AM**

**18) Adjournment**

Clerk Bauer motioned to adjourn the meeting. Vice-Chairman Lassen seconded. ***Motion carried unanimously, 4:0.*** Meeting adjourned at 12:10 PM.

***Recording Off***

  
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Approved  
  
\_\_\_\_\_  
Date

**Board Members**

**Luis Castaneda, Jr.   Aleyna Lassen   Sara Bauer   Eric Neilson   Brian Horch**

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