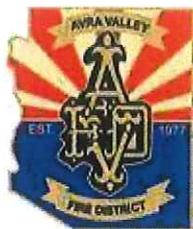


**MINUTES**  
**AVRA VALLEY FIRE DISTRICT**



**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Meeting Date:** Wednesday May 28, 2014  
**Meeting Time:** 10:00 AM  
**Location:** 15790 W. Silverbell Road, Marana, AZ 85653

*Recording On.*

- 1) **Call To Order**                      The meeting was called to order by Chairman Castaneda at 10:10 AM.
- 2) **Pledge of Allegiance**              The Pledge of Allegiance was recited by all present.
- 3) **Roll Call**                              The roll was called by Secretary Palmquist. In attendance:

**Board**

Chairman Castaneda, Jr.  
Vice-Chair Aleyna Lassen (absent,excused)  
Clerk Sara Bauer  
Director Eric Neilson  
Director Brian Horch (present by phone)

**Staff**

Chief Delfs  
Assistant Chief Klein  
Lorrie Palmquist, Finance/Admin Manager  
Counsel Wencker (present by phone)

Several firefighters were in attendance. Also present was Mr. Odie House, father of firefighter House.

**4) Recognition of Personnel**

A badge was presented to firefighter Eric House. Chief Delfs publicly congratulated firefighter House and invited his father to pin the badge. The Chief acknowledged firefighter House as a stellar employee with a strong work ethic, commenting that the District looks forward to a long working relationship. Chairman Castaneda offered congratulations and thanks to firefighter House for his commitment to the District.

**5) Approval of the Minutes from the Regular Board Meeting held April 16, 2014**

Clerk Bauer motioned to approve the minutes from the regular Board meeting held April 16, 2014. Chairman Castaneda seconded. *Motion carried unanimously, 4:0.*

**6) Approval of the Minutes from the WorkStudy Session held May 1, 2014**

Clerk Bauer motioned to approve the minutes from the WorkStudy Session held on May 1, 2014. Director Neilson seconded. *Motion carried unanimously, 4:0.*

**7) Approval of the Minutes from the Special Board Meeting held May 7, 2014**

Clerk Bauer motioned to approve the minutes from the Special Board Meeting held May 7, 2014. Chairman Castaneda seconded. *Motion carried unanimously, 4:0.*

**8) Call To The Public**                      **NONE**

**9) Announcements, Current Events & Correspondence**

- Included in the Board packets was a ThankYou Note from Christ Church United Methodist for participation in their Spring Festival held on April 12, 2014. Chief Delfs offered thanks to Captain Eader for representing the District.
- Also included in the Board packet was information regarding the AFDA Conference to be held in Tucson at Loews Ventana Resort June 26-28,2014. Rooms have already been booked, and the workshop registration is due by June 15.

**10) Chief's Reports**

- **Chief Delfs** – training, vehicles, labor relations, personnel, stations, communications

Chief Delfs offered thanks to staff and L4462 for work on the budget which he opined is a sound representation of the goals and objectives of the District. Two ambulances have been ordered and will arrive in July. Also, two command trucks have been ordered and will arrive in August.

- **Chief Klein** - operations and response times

Chief Klein reported that the District is continuing to exceed response times for both our CON and standard response coverage.

**11) Legislative Update on Arizona SB1387 from Counsel Wencker**

Counsel Wencker addressed the Board stating that the District is moving forward with developing a plan for training which will meet the requirement in the new Statute. Beginning with the 2014 general election, all persons elected or appointed shall attend professional development training on such subjects as open meeting law, budget and finance, and other relevant governance issues provided by “an association of Fire Districts” within the first year of their term. Although the bill is currently effective, the training requirement is not imposed until the November 2014 general election. At this point, the upcoming conference does not count for this professional training requirement. However, if an incumbent attends the training offered in July, it may count for the requirement if AFDA reports it in their December 31 annual report to the Attorney General. Training obtained at the AFDA Conference in January 2015 will count. We are not sure whether the Statute requires an incumbent who gets reelected to obtain the same professional training each term of reelection. However, under conservative interpretation, Counsel recommended that training be obtained every term elected to remain current on State legislation. Two other important regulations created by the new Statute relate to anti-nepotism and *quid pro quo* hiring. It is clear that the Statute intends to prohibit someone employed by the District or married to an employee of the District from sitting on the Board.

Director Neilson inquired if venues other than AFDA are available for the required training. Counsel Wencker responded that the Statute does not specifically name AFDA, but states “an association of Arizona Fire Districts”. For example, if another association of Districts is formed, that small group could offer the professional training. He further clarified that the entity providing the training is responsible for reporting to the Attorney General which Districts have obtained the required training. Chairman Castaneda inquired if we have the authority to create such an organization. Counsel Wencker responded that we probably do have the authority, but it may be cost prohibitive.

Chairman Castaneda asked for clarification on why SB1387 is specifically directed at Fire Districts and not other Special Districts. Counsel Wencker responded that this is a response to recent legal cases involving a few Fire Districts which manifested significant problems and caught the attention of the State Legislature. Counsel recognized that the vast majority of Districts are responsibly run, but the nature and severity of the recent legal issues were very prominently reported.

**12) Review, Discussion and possible Action to approve the April 2014 Financial Reports and authorize the Chairman and Clerk to sign the Certificate of Review.**

Chief Delfs addressed the Board stating that all the financial information was included in the Board packets. The Cash Flow Statement reports 71.5% of projected revenue has been collected in the 10 months ended April 30, while 76% of the budget has been expended. Even though we are reporting significantly lower revenue than anticipated, we are still projecting to end the fiscal year in the black. Chairman Castaneda motioned to approve the April 2014 Financial Reports and authorize the Chairman and Clerk to sign the Certificate of Review. Clerk Bauer seconded. *Motion carried unanimously, 4:0.*

**13) Review, Discussion and possible Action to approve the FY 2014-15 Proposed Budget, including setting the FY 2014-15 tax levy and bond levy rates, and directing staff to publish the proposed budget in 3 public places and on the District’s website as required by statute, and to set the date for Public Hearing and final adoption of the FY 2014-15 Budget.**

Chief Delfs addressed the Board stating that the proposed budget provided is a forecast for the next two fiscal years per the new State requirement. The District confirmed with our bond attorney that the debt service schedules report 58 cents as the bond levy rate. Therefore, the bond levy rate proposed is 11 cents lower than the current rate of 69 cents. The forecasts and tax levy rates must be addressed every year. Clerk Bauer inquired about posting requirements for the budget. The Chief responded that although meeting notices only need to be posted on the website, the budget must still be posted on the website AND in three conspicuous places. Director Neilson motioned to approve the FY 2014-15 Proposed Budget, including setting the FY 2014-15 tax levy and bond levy rates. Chairman Castaneda added a friendly amendment to direct staff to publish the proposed budget in 3 public places in addition to the website and to set June 25, 2014 at 6:00 PM in the Halberg Center as the date for Public Hearing and final adoption of the FY 2014-15 Budget. Clerk Bauer seconded the motion as amended. *Motion carried unanimously, 4:0.*

**14) Review, Discussion and possible Action to approve the Combined Resolution affecting Pinal County Treasurer transactions for fiscal year 2014-15**

Chief Delfs stated that this resolution is an annual requirement by Pinal County, allowing Pinal County to manage funds on behalf of our District. Clerk Bauer motioned to approve the Combined Resolution affecting Pinal County Treasurer transactions for FY 2014-15. Chairman Castaneda seconded. ***Motion carried unanimously, 4:0.***

**15) Review, Discussion and possible Action regarding the building projects**

Chief Delfs addressed the Board stating that Pulte submitted Station 194 plans back to Pinal County. The County has 30 days to complete their review, but has already submitted a third set of comments. Pulte has inquired of the County if the minor issues can be corrected in the plans immediately without further delaying the project by another 30 days. Pinal County has agreed, so Pulte is hoping to break ground in June. Regarding Station 192, septic work has begun, but Pima County is now throwing up flags. However, the Contractor is hoping the construction will proceed smoothly.

**16) Review, Discussion and possible Action regarding a Community Paramedic Program**

Chief Delfs addressed the Board stating that in response to the Board's direction to find additional sources of revenue, Assistant Chief Klein has met with both Rio Rico and Golder Ranch Fire Districts regarding their Community Paramedic Programs. Chief Klein presented a powerpoint review of the information.

The Affordable Care Act encourages other healthcare providers to form networks and coordinate patient care. Hospitals are now penalized 3% for chronic care patients returning to the hospital within 30 days. The overall goal is to improve quality of life for chronic care patients and reduce hospital readmits through home visits, phone calls, early identification measures, and patient education. This will reduce costs to hospitals and insurance companies. These programs will work under the direction of the District medical director and can provide for cost recovery through billings.

After the powerpoint presentation, discussion ensued. The medics in attendance stated agreement with commencing such a program, opining that this type of program will enrich the services already provided to the residents in our District. The Board provided direction to staff to participate in the study with the Rio Rico Paramedic Program as of July 1, 2014 and to concurrently develop algorithms, internal training and policies, and to open dialog with Golder Ranch in regards to a joint Community Paramedic Program as soon as possible.

**17) Reports of Board Members and Staff                      NONE.**

**18) Future Agenda Items**

- Clerk Bauer to work with the L4462 on a pancake breakfast
- Board meeting to be held in Red Rock sometime soon

**19) Date of Next Board Meeting and Public Hearing on the Budget - June 25, 2014 at 6:00 PM**

**20) Adjournment**

Clerk Bauer motioned to adjourn the meeting. Chairman Castaneda seconded. *Motion carried unanimously, 4:0.* Meeting adjourned at 11:49 AM.

*Recording Off.*

*Sara Bauer*  
\_\_\_\_\_  
APPROVED

*June 25, 2014*  
\_\_\_\_\_  
DATE

**Board Members**

**Luis Castaneda, Jr. Aleya Lassen Sara Bauer Eric Neilson Brian Horch**

*In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).*