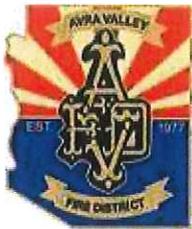


MINUTES

AVRA VALLEY FIRE DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Wednesday, March 19, 2014

Meeting Time: 10:00 AM

Location: 15790 W. Silverbell Road, Marana, AZ 85653 – day room

Recording On.

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 10:13 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** The roll was called by Secretary Palmquist. In attendance:

Board

Chairman Castaneda, Jr.

Vice-Chair Aleyna Lassen

Clerk Sara Bauer (not present)

Director Eric Neilson

Director Brian Horch (present by phone)

Staff

Chief Delfs (absent/excused)

Assistant Chief Klein

Lorrie Palmquist, Finance/Admin Manager

Counsel Wencker (present by phone)

4) Approval of the Minutes from the Regular Meeting held February 19, 2014

Vice-Chairman Lassen motioned to approve and accept the minutes from the regular Board meeting held February 19, 2014. Director Horch seconded. *Motion carried unanimously, 4:0.*

5) Approval of the Minutes from the Special Board Meeting held March 12, 2014

Vice-Chairman Lassen motioned to approve and accept the minutes from the Special Board meeting held March 12, 2014. Chairman Castaneda seconded. *Motion carried unanimously, 4:0.*

6) Call To The Public NONE

7) Announcements, Current Events & Correspondence

The Board packets included information regarding proposed legislation affecting Fire Districts. Also included in the Board packets was information regarding the loss of firefighter, Lt. Bobby Mollere, from Hellsgate Fire Department.

8) Chief's Reports

- **Chief Delfs** – training, vehicles, labor relations, personnel, stations, communications
- **Chief Klein** - operations and response times

Assistant Chief Klein addressed the Board, commenting that the District is continuing to exceed operational response times. Also, WW Williams has scheduled Engine 217 for display at a fire equipment conference later this month. The engine will be placed into service shortly thereafter. Lorrie will followup with information on admission tickets.

9) Review, Discussion and possible Action to approve the February 2014 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Lorrie provided a brief summary of the financial information provided in the Board packets, commenting that the statements and related information are always available for review. Vice-Chairman Lassen motioned to approve the February 2014 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Neilson seconded. *Motion carried unanimously, 4:0.*

10) Reports of Board Members and Staff

Chairman Castaneda reported that he and Chief Delfs represented our District at the Pinal County Special Districts meeting held March 18, 2014 in Casa Grande.

11) Review, Discussion and possible Action regarding the building projects

Assistant Chief Klein addressed the Board, stating that Chief Delfs is still in a meeting with Pulte and Pinal County. He will send an email later today communicating the results of the meeting and updating the Board members on the progress of the building projects.

12) Review, Discussion and possible Action regarding the IGA between Avra Valley Fire District and Golder Ranch Fire District for outsourced Medical Billings

Assistant Chief Klein directed the Board to the Golder Ranch IGA addendum which was provided in their packets. Golder Ranch has approached the District about a three-year agreement, ending March 2017. Chief Delfs negotiated to keep the outside billing rate at 4% for another year, then move to 5% the next year, and 6% in year three. Most other Districts they provide service for are billed at 6%. Avra turned over a license agreement to them so they reduced our rate to compensate. Vice-Chairman Lassen commented that we were paying at 7% with the prior outside biller. She further commented that for accounts turned to collections, the District contracted with PCS Collection Agency last August because of their lower fee and better collection capability. Counsel Wencker confirmed the collection service fee at 21%.

Vice-Chairman Lassen motioned to approve the addendum to the IGA between Avra Valley Fire District and Golder Ranch Fire District for outsourced Medical Billings. Director Neilson seconded. *Motion carried unanimously, 4:0.*

13) Future Agenda Items

Chairman Castaneda expressed concern regarding the proposed legislation relating to Fire Boards. He asked Counsel Wencker to research the issues and provide direction to the Board as soon as possible.

14) Date of Next Board Meeting - April 16, 2014

15) Adjournment

Vice-Chairman Lassen motioned to adjourn the meeting. Director Neilson seconded. *Motion carried unanimously, 4:0. Meeting adjourned at 10:45 AM.*

Recording Off.

Signed 

Date 

Board Members

Luis Castaneda, Jr. Aleya Lassen Sara Bauer Eric Neilson Brian Horch

In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).