



**MINUTES**  
**AVRA VALLEY FIRE DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Meeting Date:** Wednesday, August 26, 2015  
**Meeting Time:** 10:00 AM  
**Location:** 21021 E Homestead Drive, Red Rock, Az 85145

*Recording On.*

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 10:08 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Secretary Palmquist called roll. In attendance were:

Chairman Castaneda, Jr.	Chief Delfs
Clerk Neilson	
Director Bauer	Lorrie Palmquist, Finance/Admin
Director Horch (present by phone)	Counsel Wencker (present by phone)

One District resident was in attendance.

- 4) **Recognition of Personnel** None
- 5) **Approval of Minutes from the Regular Board Meeting held July 22, 2015 at 10:00 AM**

Director Bauer motioned to approve the Minutes from the regular Board meeting held July 22, 2015. Clerk Neilson seconded. Vote was unanimous, 4:0. ***Motion carried.***

- 6) **Call To The Public** NONE

7) **Announcements, Current Events & Correspondence**

- *Certificate of Appreciation* received from the Marana Chamber of Commerce
- *Thank You* letter received from a resident
- *Thank You* email from a teacher regarding the District website
- Request to use our financial *Certificate of Review* as a template from Kingman Fire

- 8) **Report from the Fire Chief** Chief Delfs highlighted the following items from his Chief's report:

1. Two firefighters are currently out with industrial injuries, one firefighter is on light duty from an off the job injury
2. Chief Delfs has completed the 4 year program at the National Fire Academy.
3. Chief Klein is currently attending his third year at Academy.
4. Chief Delfs has completed training for the Pima County Emergency Management Team.
5. District mechanic, Tom Webb, will be moving to Station 192.
6. Ambulance revenue is slightly more than anticipated for the month of August.
7. Wildland billings have been submitted for 4 incidents.

8. The primary property tax/FDAT/Debt Service rates were recently increased approximately 4.8%. Although we are bound by our \$3.25 tax levy, we may see a slight increase in overall collections this year. Our assessed values for next year will be calculated on the limited assessed values, and, there will be a decrease in the assessment rates for both commercial and agricultural property. At this time, we cannot safely predict what the impact will be for the next fiscal budget.
9. The Chief attended a legislative meeting with the other Fire Chiefs from Pinal County and several legislators. Discussions included tax levy rates and Fire Board education classes.
10. Captain Beatty is the acting Assistant Chief while Assistant Chief Klein is at the Fire Academy.

**9) Review, Discussion and possible Action to approve the July 2015 Financial Reports and authorize the Chairman and Clerk to sign the Certificate of Review.**

Director Bauer motioned to approve the July 2015 Financial Reports and authorize the Chairman and the Clerk to sign the *Certificate of Review*. Clerk Neilson seconded. The vote was unanimous, 4:0. *Motion carried.*

**10) Review, Discussion and possible Action to consider accepting the resignation of Fire District Board member, Aleyna Lassen**

Chairman Castaneda motioned to accept the resignation of Fire District Board member, Aleyna Lassen. Director Bauer seconded. The vote was unanimous, 4:0. *Motion carried.* Chairman Castaneda offered thanks to Director Lassen for her years of service to the District, commenting that she will be missed.

**11) Review, Discussion and possible Action regarding the process that will be used to appoint a new member to the Avra Valley Fire District Board of Directors to fill the position vacated by Mrs. Aleyna Lassen**

Chairman Castaneda stated that the historically, the Fire Board has asked the public to provide a letter of interest in sitting on the Board. Counsel Wencker stated that having people express their interest in this way is a positive first step and may be indicative of their intent to serve.

Chairman Castaneda motioned:

- to accept letters of interest from the public until the close of business on September 16, 2015
- to hold formal interviews at the September 23<sup>rd</sup> Board meeting
- to have the new Board member sworn in at the October 28<sup>th</sup> Board meeting.

Director Horch seconded. The vote was unanimous, 4:0. *Motion carried.*

Chairman requested that the vacancy and the selection process be posted on the District website.

**12) Review, Discussion and possible Action regarding expenditures for new server and microwave link.**

The new server has been installed and the microwave link is working well. The District completed the project for significantly less than the projected cost. We will add a generator backup to the entire building in the near future. All the stations are connected through the microwave link, and even with the recent severe storm activity, we have had no issues.

**13) Review, Discussion and possible Action regarding the building projects**

Painting and cabinet installation is currently taking place at Station 192. The permit came through yesterday to connect the driveway to the street. We are on target to move in and begin running calls sometime in September. Once Station 193 is done, the remodel will begin at Station 191.

**14) Reports of Board Members and Staff**

Chief Delfs reported that Director Horch is now “Captain” Horch. Chairman Castaneda expressed congratulations to Director Horch.

**15) Future Agenda Items**

- Badge pinnings
- Board member candidate formal interview

**16) Date of Next Board Meeting      September 23, 2015**

**17) Adjournment**

Director Bauer motioned to adjourn the meeting. Clerk Neilson seconded. Vote was unanimous, 4:0. Meeting adjourned at 10:33 AM.

Recording Off.

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Approved

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Date

**Board Members**

**Luis Castaneda, Jr.    Aleya Lassen    Sara Bauer    Eric Neilson    Brian Horch**

*In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).*