

MINUTES

AVRA VALLEY FIRE DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Wednesday, July 27, 2016
Meeting Time: 10:00 AM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

Recording On

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 10:09 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Secretary Palmquist called roll. In attendance:
Chairman Castaneda, Jr. Chief Delfs
Vice-Chairman Bauer Assistant Chief Klein
Clerk Neilson Lorrie Palmquist, Finance/Admin
Director Horch (present by phone) Counsel Wencker (present by phone)
Director Armendarez (present by phone)

4) Recognition of Personnel

A 5-year service pin was presented to firefighter John Hemmings. Chief Delfs expressed appreciation for his strong commitment to the District.

Chief Delfs formally welcomed newly hired paramedic Xochitl Baca-Cruz. He stated that she comes to the District highly credentialed and with much expectation. Her mother pinned her badge.

Chairman Castaneda expressed congratulations on behalf of the Board.

5) Approval of the Minutes from the Regular Meetings and Public Hearings held June 22, 2016 at 10:00 AM and 6:00 PM

Vice-Chairman Bauer motioned to approve the Minutes from the regular meetings and Public Hearings held June 22, 2016 at 10:00 AM and 6:00 PM. Director Armendarez seconded.

Motion carried unanimously, 5:0.

6) Call To The Public NONE

7) Announcements, Current Events & Correspondence

Lorrie announced that the District recently received two "Thank You" letters which are available at the meeting today for the Board members to review.

8) Chief's Report

The Chief highlighted the following items from his report:

- Congratulations to Chief Klein and Captain Kennedy on successfully obtaining a grant from the Gila River Indian Community for \$105,000 for new turnouts.
- The wiring harness and the water tank on Engine 217 may have to be replaced. Our District mechanic is obtaining pricing for new tanks, but this could be a costly repair.
- We have cancelled our laundry service because of increased cost. We will be putting other protocols in place such as throwing away oil rags, using disposable sponges for inside cleaning, using disposable towels in the shop, and using chamois on the vehicles. Furthermore, we have the possibility of receiving a second turnout extractor which will facilitate the laundering process.
- We are looking into floor freezers for all stations along with the possibility of having ice delivered. Discussion ensued.
- Waste Management has lowered their price to match the competitor's fee.

9) Review, Discussion and possible Action to approve the June 2016 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Chief Delfs addressed the Board, briefly summarizing the financial results of fiscal year 2016. In addition to the sale of the old mobile homes at Stations 192 and 193, we received more revenue than anticipated in both ambulance revenue and wildland revenue. On the expense side, even though we incurred unanticipated overtime expense during the first quarter of the fiscal year, we were able to maintain spending levels throughout the fiscal year and actually come in about 3% ahead of the expense budget. As a result, we ended the fiscal with enough reserve to carry us through the first quarter of the next fiscal thus keeping us on target with the 5-year sustainable budget.

Vice-Chairman Bauer motioned to approve the June 2016 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Horch seconded.
Motion carried unanimously, 5:0.

10) Review, Discussion and possible Action to adopt Resolution 2016-04 declaring the month of August as "Drowning Impact Awareness Month" in the District

Chief Delfs addressed the Board explaining that the coalition of fire districts in Southern Arizona have asked each of the governing Boards from all the districts to adopt this resolution. Drowning is a leading cause of death among children and teenagers. Education can help prevent this loss of life.

Vice-Chairman Bauer motioned to adopt Resolution 2016-04 declaring the month of August as 'Drowning Impact Awareness Month' in the District. Clerk Neilson seconded.
Motion carried unanimously, 5:0.

11) Reports of Board Members and Staff

- Chairman Castaneda reported that he attended the AFDA conference.
- Clerk Neilson reported that he attended the AFDA conference.
- Director Armendarez reported that he attended the AFDA conference.

12) Future Agenda Items

- Update on ice machines/freezers

13) Date of Next Board Meeting - August 24, 2016

14) Adjournment

Vice-Chairman Bauer motioned to adjourn. Chairman Castaneda seconded.
Motion carried unanimously, 5:0. Meeting adjourned at 10:44 AM.

Recording Off.



 SIGNED

8/24/16

 DATE

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Brian Horch Thomas Armendarez

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