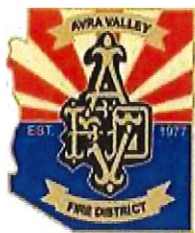


MINUTES

AVRA VALLEY FIRE DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Wednesday, April 26, 2017
Meeting Time: 10:00 AM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

Recording On.

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 10:05 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Secretary Palmquist called roll. In attendance:

Chairman Castaneda, Jr.	Chief Delfs
Vice-Chairman Bauer	Assistant Chief Klein
Clerk Neilson	Lorrie Palmquist, Finance/Admin
Director Horch	Counsel Wencker (present by phone)
Director Armendarez (present by phone)	

Several firefighters were in attendance.

4) **Recognition of Personnel: Chris Lee, Firefighter/EMT**

Chief Delfs introduced Firefighter Chris Lee, commenting that he is an outstanding addition to the Avra Valley family. The Chief further stated that not only does a firefighter have an obligation to give their best to District, but the District also has an obligation to make sure that the firefighters are taken care of in terms of relevant training and safe equipment. Firefighter Lee's father pinned his badge. Chairman Castaneda expressed thanks to Firefighter Lee and to his family for their support and commitment to the District.

5) **Call To The Public**

1. Captain Kennedy distributed a letter which he asked be considered in the Executive Session listed as Agenda item #12 below.
2. Cory Lakosky addressed the Board, stating that he had been a member of the Avra Valley Fire District family for 14 years. He shared that events from January 2008 changed his life forever, and he was and has been very grateful to our current Chiefs for their support and leadership during his time of crisis. Mr. Lakosky further opined that the District should also be grateful for and want to hang on to such supportive leaders who are truly interested in their people.
3. Captain Tharp addressed the Board stating that in the three years he has been with the District, he has experienced a unique brotherhood among the firefighters, as well as a supportive Board and supportive Chiefs who are advocates for firefighter safety and performance. The Captain stated that he was speaking on behalf of the Local 4462 in expressing support and appreciation for the lessons provided by the Chiefs.

6) Announcements, Current Events & Correspondence

Chief Delfs addressed the Board and briefly commented on the following:

- Congratulations to Assistant Chief Klein on completing all the requirements for the EFO certification through the National Fire Academy.
- We currently have a Type 6 with a crew of three firefighters deployed to the Sawmill Fire
- We received a thank you note from a resident
- The Chief and several Board members attended the Pinal County Special District's Meeting on March 28 and the State of the Town Address & Luncheon on April 14

7) Review, Discussion and possible Action regarding the following items for consent:

A consent agenda allows the Board to approve several items simultaneously without the need to file separate motions for each item. Items are usually believed to be non-controversial and do not require further explanation. Any Board Member may ask that an item be removed from the consent calendar and considered separately.

- Minutes from the Regular Meeting held March 22, 2017
- Minutes from the Executive Session held January 25, 2017
- Renewal of the contract with Paige Valdiserri for integrative wellness and stress management consulting services
- Extension of the Intergovernmental Agreement with Golder Ranch Fire District for ambulance billing services
- Resolution 2017-02 authorizing the amendment of the Avra Valley Fire District's boundaries to include land within Pima County and adjacent to the boundaries of the Avra Valley Fire District upon written request of the property owner, Post Land Company, LLC, pursuant to A.R.S. 48-262(1).
- Resolution 2017-03 authorizing the amendment of the Avra Valley Fire District's boundaries to include land within Pima County and adjacent to the boundaries of the Avra Valley Fire District upon written request of the property owner, BKW Farms, Inc., pursuant to A.R.S. 48-262(1).
- Resolution 2017-04 authorizing the amendment of the Avra Valley Fire District's boundaries to include land within Pinal County and adjacent to the boundaries of the Avra Valley Fire District upon written request of the property owner, Durham Regional Landfill, LLC, pursuant to A.R.S. 48-262(1).
- Resolution 2017-05 authorizing the amendment of the Avra Valley Fire District's boundaries to include land within Pima County and adjacent to the boundaries of the Avra Valley Fire District upon written request of the property owners, located at 9902 N. Sooner Lane, Marana, Az, 85653, pursuant to A.R.S. 48-262(1).
- Resolution 2017-06 authorizing the amendment of the Avra Valley Fire District's boundaries to include land within Pima County and adjacent to the boundaries of the Avra Valley Fire District upon written request of the property owner located at 9791 N. Sooner Lane, Marana, Az 85653, pursuant to A.R.S. 48-262(1).

The Chief requested that the contract with Ms. Valdiserri be pulled from the Consent Agenda and considered separately because she sent some updated information after the Board packet was already sent.

Director Horch motioned to approve all items on the Consent Agenda except the Executive Session Minutes and the contract renewal with Ms. Valdiserri. There was no second. Chairman Castaneda then motioned to approve all items on the Consent Agenda except the contract renewal with Ms. Valdiserri. Clerk Neilson seconded.

Motion carried, 4:1.

Regarding the contract renewal with Ms. Valdiserri, the Chief shared that in addition to the automatic renewal clause, she has requested a rate change from \$325/HR to \$400/HR. The Chief stressed that the District offers many options for counseling including our new District Chaplain, first responder assistance through the Provident, as well as programs through Hartford and the Tucson Fire Foundation. Director Horch motioned to approve the renewal of the contract with Paige Valdiserri for integrative wellness and stress management consulting services. Vice-Chairman Bauer seconded. ***Motion carried unanimously, 5:0.***

8) Chief's Report

Chief Delfs pointed the Board to the report included in their packets. There were no questions.

9) Review, Discussion and possible Action to approve the March 2017 Financial Reports and authorize the Chairman and Clerk to sign the Certificate of Review.

Vice-Chairman Bauer motioned to approve the March 2017 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Armendarez seconded.

Motion carried unanimously, 5:0.

10) Review, Discussion and possible Action regarding the FY18 Proposed Budget

Chief Delfs pointed the Board to the budget information in their packets, commenting that the information is provided for preliminary consideration prior to the vote for approval at the May meeting. He further stated that the District does still have a 5-year sustainable budget, but upcoming changes in the pension system coupled with lower tax levies may impact the numbers substantially. Hopefully, we will have a few more answers by the May meeting.

11) Review, Discussion and possible Action regarding approval of revisions to the District's personnel policy regarding accrual of sick leave on or before July 1, 2017 in accordance with State of Arizona Proposition 206.

Chief Delfs addressed Board explaining that the recent Prop 206 raised the minimum wage and required all employers to provide paid sick time to their employees. Our District has always provided paid time off (PTO). To demonstrate compliance, revision of the District policy specifically states that PTO can be used for either vacation or sick leave. Director Horch motioned to approve the revisions to the District's personnel policy regarding accrual of sick leave. Clerk Neilson seconded.

Motion carried unanimously, 5:0.

12) Executive Session pursuant to A.R.S 38-431.03(A)(1), for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, disciplining or resignation of a public employee of the District.

Chairman Castaneda motioned to adjourn into Executive Session to include Counsel Wencker, Chief Delfs, and all Board members. Chief Delfs stated that the employee has been notified and the right to have discussion in open session has been waived. Vice-Chairman Bauer seconded.

Motion carried unanimously, 5:0. Meeting adjourned into Executive Session at 10:43 AM.

Recording Off.

13) Review, Discussion and possible Action regarding items that were discussed during the Executive Session.

Chairman Castaneda motioned to instruct the Chief to proceed with his present course of action. Clerk Neilson seconded. *Motion carried unanimously, 5:0.*

14) Reports of Board Members and Staff

Chairman Castaneda reported that he attended the Pinal County Special Districts meeting along with Chief Delfs March 28, 2017 and also the Marana State of the Town Luncheon along with Clerk Neilson and Chief Delfs on April 14, 2017. Vice-Chair Bauer reported that former Avra Valley Fire District Paramedic Eric Rabago's mother has passed away. Director Bauer has the information regarding funeral arrangements for those who would like to attend. Chief Delfs will be attending the meetings hosted by ADOT to discuss the route of the planned Interstate Eleven that may run through the District.

15) Future Agenda Items: Adopt FY18 *Proposed* Budget and hold public hearings

Vice-Chair Bauer asked if the date of the May 24th Board meeting could be changed due to school graduation ceremonies. It was decided that the May meeting will be held on May 22, 2017.

**16) Date of Next Board Meetings: May 22, 2017 FY18 *Proposed* Budget
June 28, 2017 Public Hearing – FY18 Proposed Budget
June 28, 2017 Regular Board meeting – adopt FY18 Budget**

17) Adjournment

Director Horch motioned to adjourn. Clerk Neilson seconded.
Motion carried unanimously, 5:0. Meeting adjourned at 12:28 AM.



SIGNED



DATE

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Brian Horch Thomas Armendarez

In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).