

MINUTES

AVRA VALLEY FIRE DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Wednesday, October 26, 2016
Meeting Time: 10:00 AM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

Recording On.

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 10:05 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Secretary Palmquist called roll. In attendance:

Chairman Castaneda, Jr.	Chief Delfs
Vice-Chairman Bauer	Assistant Chief Klein
Clerk Neilson	Lorrie Palmquist, Finance/Admin
Director Horch (present by phone)	Counsel Wencker (present by phone)
Director Armendarez (joined by phone)	

3 firefighters were in attendance

- 4) **Recognition of Personnel** NONE
- 5) **Approval of Minutes from the Regular Meeting and Executive Session held September 28, 2016.**
Vice-Chairman Bauer motioned to approve the minutes from the regular Board meeting and Executive Session held September 26, 2016. Chairman Castaneda seconded. Vote: 4:0.
Motion carried unanimously.
- 6) **Call To The Public** NONE
- 7) **Announcements, Current Events & Correspondence**
 - Chief Delfs expressed congratulations to the Avra Valley firefighters for winning the annual chili cook-off for the second year in a row.
 - He also distributed information regarding the Anza Trail Wayside Dedication & Ribbon Cutting event to be held October 29 at the Red Rock Community Park.
- 8) **Chief's Report** The Chief highlighted the following items from his report:
 - District personnel have been busy in October with projects such as the Driver Operator Class and a major purging of the archived records.
 - The District is in the process of applying for federal grants for 2 ambulances, a Type 3 engine, a Type 6 engine, as well as cardiac monitors.
 - Funds will be coming shortly from the Gila River grant. Firefighters are being measured now for their new set of turnouts.

Vice-Chairman Bauer inquired about a washer and dryer for Station 194. Chief Delfs responded that we are not planning that right now because of minimal need and drainage requirements.

9) **Review, Discussion and possible Action** to approve the September 2016 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Chief Delfs highlighted the following points:

- Total expenses to date are at 25% of budget (on target with ¼ through the fiscal)
- Total revenues are only at 19% because tax levies are always low for first quarter
- District accounts are in the positive
- The hospitals have notified us that they will now be charging us for medications and linens, producing a cost of \$12,000. This is \$9,000 more than budgeted.
- As of September 30, 2016, the District has entirely extinguished the outstanding USDA obligation. This is ahead of schedule.

Vice-Chairman Bauer motioned to approve the September 2016 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Horch seconded. Vote 4:0.
Motion carried unanimously.

10) **Reports of Board Members and Staff**

- Chief Delfs stated that he has received confirmation from the Northwest Consortium regarding the proposed training session to be held on December 6 from 8:00 until 2:00. This will provide a good opportunity for both education and networking.
- After completing a PSPRS survey, Chief Delfs has been asked to participate in a group project for the Governor's office to research possible local Board consolidations and risk pooling.

11) **Future Agenda Items**

- Badge pinning for new paramedic and 5 year pins to be distributed
- Election of Board officers

12) **Date of Next Board Meetings:** **Nov 30, 2016 and Dec 28, 2016**

13) **Adjournment**

Vice-Chairman Bauer motioned to adjourn. Clerk Neilson seconded. Vote: 4:0.
Motion carried unanimously. Meeting adjourned at 10:30 AM.

Recording Off.



SIGNED

11-28-16

DATE

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Brian Horch Thomas Armendarez

In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).