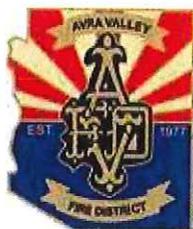


MINUTES

AVRA VALLEY FIRE DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Wednesday, August 24, 2016
Meeting Time: 10:00 AM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

RECORDING ON.

1) **Call To Order** Chairman Castaneda called the meeting to order at 10:09 AM.

2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.

3) **Roll Call** Secretary Palmquist called roll. In attendance:

Chairman Castaneda, Jr.	Chief Delfs
Vice-Chairman Bauer	Assistant Chief Klein (absent & excused)
Clerk Neilson	Lorrie Palmquist, Finance/Admin
Director Horch (present by phone)	Counsel Wencker (present by phone)
Director Armendarez	

Audience included 40 family members and firefighters.

4) **Recognition of Personnel**

Chief Delfs expressed thanks to all present for witnessing this important occasion. Recognizing these six newly promoted captains is evidence of the monumental growth our Fire District is experiencing and is an occasion we have been working towards for many years. Everything that is happening in the District is because of these gentleman. The Chief expressed thanks to the Board for authorizing these promotions. Chief Delfs commented that the testing process was extremely strenuous and all-encompassing, requiring not only technical competency, but also courage, integrity and enthusiasm. After speaking with many who completed the process, the Chief reported that everyone is very supportive of those chosen for promotion. The Chief further expressed that the position of captain is the most important level of supervision in the fire service, and encouraged the new captains to take their leadership positions seriously. The following recently promoted captains received their badges: Paramedic William Miller, Firefighter Jacob Roberts, Paramedic Mark Velasquez, Firefighter John Hemmings, Firefighter Jason Bowden, and Paramedic Michael Tharp. After the badge pinnings and photos, the Chairman called for a 5 minute break. The regular Board meeting reconvened at 10:34 AM.

5) **Approval of the Minutes from the Regular Meeting held July 27, 2016 at 10:00 AM**

Vice-Chairman Bauer motioned to approve the Minutes from the regular Board meeting held July 27, 2016. Director Armendarez seconded. *Motion carried unanimously, 5:0.*

6) **Call To The Public** NONE

7) **Announcements, Current Events & Correspondence** NONE

8) Chief's Report

Chief Delfs addressed the Board highlighting the following items from his report:

- Engine 194 (shop 217) has been repaired less expensively than anticipated. We will continue to monitor the vehicle.
- Old command vehicle 108 was recently surplused for \$7,500.
- The ballot language regarding the tax levy override has been written by Counsel Wencker and Proposition Number 445 has been assigned. If Proposition 445 passes, we could temporarily raise our tax rate from \$3.25 to \$3.50 for 5 consecutive years. The resulting levy would make up 7% of the drastic 8.5% decrease which has occurred over the last two years, leaving us only 1.5% behind where we were two years ago.
- Vice-Chair Bauer inquired about cancelling the board member election. Chief Delfs responded that the Counties will notify us if we can cancel the election and how to proceed with notifying the Boards of Supervisors.
- Chairman Castaneda expressed thanks for doing the work necessary to receive the grant for \$105,000 for new turnouts.

9) **Review, Discussion and possible Action to approve the July 2016 Financial Reports and authorize the Chairman and Clerk to sign the Certificate of Review.**

Chief Delfs addressed the Board commenting that it is still early in the fiscal. July ambulance revenue is low, but we have already seen increased ambulance revenue in August. Wildland revenue is lower than anticipated because the State Land Department has deployed crews from Northern Arizona to respond to wildland events, with only 15 out of 388 of the Southern Arizona crews being deployed. Vice-Chairman Bauer motioned to approve the July 2016 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Clerk Neilson seconded. ***Motion carried unanimously, 5:0.***

10) **Review, Discussion and possible Action regarding the Report From Staff on Ice Machines**

Chief Delfs reported that ice machines with a 3-year service warranty have been purchased for all stations.

11) **Review, Discussion and possible Action regarding the Report from Staff on Statutory Training for Board Members and Fire Chiefs**

Chief Delfs reported that after reaching out to the Northwest Consortium, all 7 Districts agreed to hold a training event at the Northwest Fire District training center on December 6, 2016. This offering will provide a local option for the required training for board members and Chiefs, as well as provide an excellent opportunity for networking. The attorney for Northwest Fire District will cover the legal requirements and open meeting law, Lorrie will cover the finance and budget requirements, and Golder Ranch will cover the board member requirements.

12) Reports of Board Members and Staff

Vice-Chairman Bauer attended the 'Member Appreciation' Luncheon hosted by the Marana Chamber of Commerce on August 19, 2016. Avra Valley Fire District was recognized for 19 years of membership.

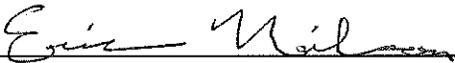
13) Future Agenda Items - updates to Financial Policies & Procedures

14) Date of Next Board Meeting - September 28, 2016

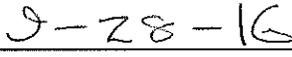
15) Adjournment

Vice-Chairman Bauer motioned to adjourn. Director Armendarez seconded. Motion carried unanimously, 5:0. Meeting adjourned at 10:55 AM.

Recording off.



SIGNED



DATE

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Brian Horch Thomas Armendarez

In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).