

MINUTES

AVRA VALLEY FIRE DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Wednesday, January 25, 2017
Meeting Time: 10:00 AM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

Recording On.

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 10:01 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** **Secretary Palmquist called roll. In attendance:**

Chairman Castaneda, Jr.	Chief Delfs
Vice-Chairman Bauer	Assistant Chief Klein
Clerk Neilson	Lorrie Palmquist, Finance/Admin
Director Horch (present by phone)	Counsel Wencker (present by phone)
Director Armendarez (present by phone)	1 resident in attendance
- 4) **Recognition of Personnel: Badge Pinning for Eric House, Paramedic**
Postponed until the February Board meeting.
- 5) **Approval of Minutes from the Regular Meeting held December 28, 2016**
Vice-Chairman Bauer motioned to approve the minutes from the regular Board meeting held December 28, 2016. Clerk Neilson seconded. *Motion carried unanimously, 5:0.*
- 6) **Call To The Public** NONE
- 7) **Announcements, Current Events & Correspondence**
 - AFDA Conference January 12-14, 2017 in Laughlin, NV
 - Pinal County Special District's Meeting March 28, 2017
 - State of the Town Address & Luncheon April 14, 2017
 - Chief Delfs announced the Pinal Partnership breakfast to be held February 3, 2017 in Florence.
- 8) **Chief's Report**

The Chief highlighted the following items from his report:

 - Three firefighters will be leaving in March. We already have one opening. Since our current eligibility list had been exhausted, we will be conducting a hiring process this Spring.
 - We are starting to get direction from the PSPRS regarding upcoming changes related to recent legislation. Prior to July 1, all current employees will have to make a decision whether or not to invest 4% into a defined contribution plan in addition to their regular contributions. After July 1, further Tier 3 changes will impact the employee and our employer contribution rate will increase by 5%. The employees will eventually get some refund, but the courts are determining how to proceed. The District will probably see more of an increase in the employer contribution rate in FY18.
 - The Red Rock Bar was recently purchase by Dollar General. There is some possible movement regarding the large open lot across the street from the Bar.

9) **Review, Discussion and possible Action** to approve the December 2016 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Vice-Chairman Bauer motioned to approve the December 2016 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Armendarez seconded. ***Motion carried unanimously, 5:0.***

10) **Review, Discussion and possible Action** to approve reclassification of budgetary line items.

Director Horch motioned to approve the reclassification of budgetary line items. Vice-Chairman Bauer seconded. ***Motion carried unanimously, 5:0.***

11) **Review and Discussion** of the Audit Report for the fiscal year ended June 30, 2016.

The auditors will present the audit report for approval at the February Board meeting. A copy of their clean opinion was included in the current Board packet for information purposes.

12) **Executive session pursuant to A.R.S. § 38-431.03(A)(1)** for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, disciplining or resignation of a public employee of the District.

At 10:19 AM, Chairman Castaneda motioned to adjourn into Executive Session with Counsel Wencker, Chief Delfs and all Board members. Vice-Chairman Bauer seconded. ***Motion carried unanimously, 5:0.***

At 10:35 AM, Chairman Castaneda motioned to reconvene in regular session. Director Armendarez seconded. ***Motion carried unanimously, 5:0.*** Chairman Castaneda cautioned all present that matters considered in executive session must not be discussed or deliberated publicly under penalty of law.

13) **Reports of Board Members and Staff**

- Chairman Castaneda attended the recent AFDA Conference. There were great networking opportunities, as well as much interest in the recent statutory training workshop which our District co-sponsored.
- Director Armendarez also attended the conference. He expressed his appreciation to the District for offering the prerequisite classes.
- Lorrie attended the 2017 State & Local Accounting Conference in Phoenix on January 19, and will attend the 2017 Governmental Accounting Conference in Phoenix on February 3.
- The AFDA summer conference in July will be combined with Fire Chief's Conference again.

14) **Future Agenda Items** **Audit presentation, Badge pinning**

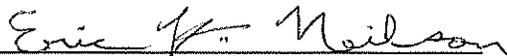
15) **Date of Next Board Meeting: Tuesday, February 28, 2017**

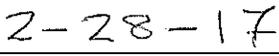
16) **Adjournment**

Vice-Chairman Bauer motioned to adjourn. Director Horch seconded. ***Motion carried unimously, 5:0.***

Meeting adjourned at 10:41 AM.

Recording Off.


APPROVED


DATE

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Brian Horch Thomas Armendarez

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