

MINUTES

AVRA VALLEY FIRE DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Friday, August 24, 2018
Meeting Time: 8:00 AM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

Recording On.

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 8:01 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Secretary Palmquist called roll. In attendance:
Chairman Castaneda, Jr. Chief Delfs
Vice-Chairman Bauer Assistant Chief Klein, absent/excused
Clerk Neilson Lorrie Palmquist, Finance/Admin
Director Armendarez Counsel Wencker (present by phone)
Director Haffner
- 4) **Recognition of Personnel** Chairman Castaneda congratulated Director Haffner on the anniversary of his first year of service to the District.
- 5) **Call To The Public** NONE
- 6) **Announcements, Current Events & Correspondence**
 - All the necessary paperwork has been submitted to the Counties to cancel the November election.
- 7) **Review, Discussion and possible Action** regarding the following items for consent:
 - **Minutes from the regular session held July 27, 2018**
 - **Resolution 2018-08 authorizing the amendment of the Avra Valley Fire District's boundaries to include land within Pima County and adjacent to the boundaries of the Avra Valley Fire District upon written request of the property owner, 10021 N Sooner Lane, Marana, AZ, 85653 ; Pima County parcel number 208-25-094D**
 - **Review, Discussion and Possible Action to approve and concur with the 2018 Pinal County Community Wildfire Protection Plan.**

Vice-Chairman Bauer motioned to approve the *Consent Agenda*. Director Armendarez seconded.
Motion carried unanimously, 5:0.

8) **Chief's Report**

The Chief highlighted the following items from his report:

- Our annual audit fieldwork begins September 17.
- We have billed \$202,000 for 5 wildland fires already this fiscal year. We are still awaiting payments from last fiscal.

- Two of our front-line engines went down recently. One engine will be repaired with a rebuilt turbo charger. Because of a second incident involving retreaded tires, we have decided to no longer use retreads.
- We were awarded a SAFER Grant for 5 new positions for 3 years, along with a hardship waiver. However, after reviewing our required contribution associated with the hardship waiver, we have determined that it will not be cost effective for us to accept the SAFER Grant.
- We were also awarded a grant from the Governor's Office of Highway Safety for extrication tools.

9) Review, Discussion and possible Action to approve the July 2018 Financial Reports and authorize the Chairman and Clerk to sign the Certificate of Review.

Vice-Chairman Bauer motioned to approve the July 2018 financial reports and authorize the Chairman and Clerk to sign the Certificate of Review. Clerk Neilson seconded. *Motion carried unanimously, 5:0.*

10) Review, Discussion and Possible Action regarding the Adoption of the 2018 International Fire Code With Local Modifications

Every three years the International Code Conference releases a model fire code. Once the District receives the model code, we write local modifications to that code. Every jurisdiction can prepare their own modifications. The local modifications which we have prepared will suffice for both Counties. As a point of interest, none has adopted an interim code since 2012. Counsel Wencker stated that he reviewed the local modifications. Everything appears proper and acceptable with only one exception. Section 110.4 incorrectly listed the imprisonment time for a misdemeanor and should be restated to properly state the correct time as not to exceed six months. Vice-Chairman Bauer motioned to adopt the 2018 International Fire Code with local modifications to include the amendment to Section 110.4 providing punishment not to exceed six months imprisonment. Director Armendarez seconded.

Motion carried unanimously, 5:0.

11) Review, Discussion and possible Action to determine a regular meeting date and time for the Fire Board meetings

Discussion ensued. A general consensus was reached to continue monthly Board meetings on the fourth Friday of each month at 8:00 AM.

12) Reports of Board Members and Staff

Director Armendarez and Chief Delfs attended the recent Marana Chamber Luncheon. Vice-Chairman Bauer announced that the current CEO of the Marana Chamber is retiring as of December 31, 2018.

13) Future Agenda Items

14) Date of Next Board Meeting: September 28, 2018

15) Adjournment

Vice-Chairman Bauer motioned to adjourn the meeting. Director Armendarez seconded.

Motion carried unanimously, 5:0. Meeting adjourned at 8:33 AM.

Recording Off.

SIGNED

DATE

Board Members

Luis Castaneda, Jr.

Sara Bauer

Eric Neilson

Thomas Armendarez

James Haffner

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