

# MINUTES

## AVRA VALLEY FIRE DISTRICT

### REGULAR MEETING OF THE BOARD OF DIRECTORS



**Meeting Date:** Friday, March 22, 2019  
**Meeting Time:** 8:00 AM  
**Location:** 21021 E. Homestead Drive, Red Rock, AZ 85145

RECORDING ON.

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 8:02 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Ms. Palmquist called roll. In attendance:  
Chairman Castaneda, Jr Chief Delfs  
Vice-Chairman Bauer Assistant Chief Klein  
Clerk Neilson Lorrie Palmquist  
Director Armendarez, absent/excused Counsel Wencker (present by phone)  
Director Haffner

#### 4) **Recognition of Personnel**

Chief Delfs presented a 10 year pin to Chairman Castaneda. The Chief expressed deep and sincere gratitude to Mr. Castaneda for his 10 years of dedicated commitment to the District.

Paramedic Karsten Lippert was presented with a 5 year pin. The Chief shared that the community has sent very positive feedback for the CPR classes which Paramedic Lippert conducts. He also expressed thanks for the high level of professionalism and leadership demonstrated by Paramedic Lippert.

#### 5) **Call To The Public** NONE.

#### 6) **Announcements, Current Events & Correspondence**

- Thursday, April 18, 2019 Marana State of the Town Address & Luncheon
- Thursday, April 18, 2019 Pinal County Special Districts meeting
- July 8-11, 2019 AFDA Conference in Glendale

#### 7) **Review, Discussion and possible Action regarding presentation of the FY 2018 Audit Report by District Auditor James Saunders, and to accept the final audit as presented.**

Mr. Saunders was present by phone. He explained to the Board that the preparation and presentation of the financial statements is management's responsibility. The auditor's responsibility is to express opinions on the financial statements. An audit is conducted in accordance with U.S. auditing standards and governmental auditing standards issued by the Comptroller General. The following opinions were contained in the final audit report for the fiscal year ended June 30, 2018:

1. The financial statements were presented fairly in all material respects.
2. No material weaknesses were identified in the District's internal controls.
3. No instances of noncompliance or other matters required to be reported under government auditing standards were identified.
4. The District complied, in all material respects, with the requirements identified in the State of Arizona Revised Statutes.

Vice-Chairman Bauer motioned to accept the final audit report for the fiscal year ended June 30, 2018. Clerk Neilson seconded. *Motion carried unanimously, 4:0.*

- 8) **Review, Discussion and possible Action** regarding the following items for consent:
- **Minutes from the regular session held February 22, 2019**

Clerk Neilson motioned to approve the *Minutes* from the regular Board meeting held February 22, 2019. Vice-Chairman Bauer seconded. *Motion carried unanimously, 4:0.*

9) **Chief's Report**

*The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.*

The Chief commented that there appears to be very little upcoming legislation which will impact the District. One bill may require us to file an additional annual report and another bill relates to health care workers being able to access records. The Chief also commented that we may have a couple of annexations coming up in the next few months.

- 10) **Review, Discussion and possible Action** to approve the February 2019 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Vice-Chairman Bauer motioned to approve the February 2019 financial reports and authorize the Chairman and the Clerk to sign the *Certificate of Review*. Clerk Neilson seconded. *Motion carried unanimously, 4:0.*

11) **Reports of Board Members and Staff**                      **NONE.**

12) **Future Agenda Items**

13) **Date of Next Board Meetings:**        **Friday, April 26, 2019**

14) **Adjournment**

Vice-Chairman Bauer motioned to adjourn the meeting. Clerk Neilson seconded. *Motion carried unanimously, 4:0.* Meeting adjourned at 8:24 AM.

  
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**SIGNED**

  
\_\_\_\_\_  
**DATE**

**Board Members**

**Luis Castaneda, Jr.    Sara Bauer    Eric Neilson    Thomas Armendarez    James Haffner**

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